

## **Event Calendar and Registration 6.0**

**[www.invenmanager.com](http://www.invenmanager.com)**

Complete out-of-the-box solution for events management and registration.

# **User Guide**

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DNN Version: 6.2.2+  
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This module is developed for DotnetNuke (DNN) 6.2.2 and above only. For new release compatibility, please refer to developer website for more details. For more information on DotnetNuke, go to website [www.dotnetnuke.com](http://www.dotnetnuke.com).

For technical support, please visit support forum at [www.invenmanager.com](http://www.invenmanager.com)  
Or send email to [support@invenmanager.com](mailto:support@invenmanager.com)

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## Features Overview

| General Features                                 |  |
|--|--|
| • Fully Customizable, Template Based With Tokens | • Ready To Use With Factory Settings         |
| • Easily Configurable View                       | • Support Events Registration                |
| • Support Payment Gateway                        | • RSS Feed                                   |
| • Import & Export                                | • Event Search and Integrated DNN Search     |
| • Ajax with JQuery for Better User Experience    | • Unlimited Custom Properties                |
| Events Management                                |  |
| • Calendar View                                  | • Events Categories with Permission          |
| • List View                                      | • Sub-Calendars with Linked Modules          |
| • Detail View                                    | • Enhanced Venue Management                  |
| • Day View                                       | • Email Notification                         |
| • Supports Recurring Events                      | • Time Zone Settings                         |
| • Allow Export Events To Outlook                 | • Flash Calendar for Highlighted Events      |
| • Unlimited Event Reminder                       | • Enhanced Role Based Permission             |
| • Related Events                                 | • Allow Comments and Ratings                 |
| Events Registration                              |  |
| • Max Participants Allowed                       | • Registration Start and End Date            |
| • Free or Paid Event                             | • Multiple Payment Gateways                  |
| • Customized Registration Manager View           | • Email to Event Participants                |
| • Export Participants Information                | • Different Detail View For Registered Users |
| • Bulk Registration For More Than One Event      | • Page Redirection After Registration        |
| • Multiple Attendees Profile                     | • Event Registration Report                  |
| • Bundled Item Sale                              | • Promo Code and Discounts                   |
| Integrated Payment Gateway                       |  |
| • PayPal Web Standard Instant Payment            | • Authorize.NET AIM                          |
| • Eway (for Australia)                           | • Bean Stream                                |
| • Samport Non-Hosted                             | • Samport Hosted                             |
| • Ogone Basic eCommerce                          | • Payflow Link                               |
| • PayPal Website Payment Pro – Direct Payment    | • Intuit Payment Solutions                   |
| • SecurePay Direct One Hosted                    | • SagePay Form Integration (UK)              |
| • QuickPay (Hosted)                              | • Custom Payment URL (Passing parameters)    |

## Event Calendar and Registration Module User Guide

|  |  |
|--|--|
| <b>Satellite Module</b>  |  |
| <ul style="list-style-type: none"> <li>Perfect for Highlighting Events At a Separate Page</li> </ul> | <ul style="list-style-type: none"> <li>Linked to Sub Calendars</li> </ul>                        |
| <ul style="list-style-type: none"> <li>Fully Customizable View With Tokens</li> </ul>                | <ul style="list-style-type: none"> <li>Filter By Categories</li> </ul>                           |
| <b>Flash Calendar</b>  |  |
| <ul style="list-style-type: none"> <li>Highlighting Events At Your Landing Page</li> </ul>           | <ul style="list-style-type: none"> <li>Link To Event Detail Page</li> </ul>                      |
| <b>Quick Add Event</b>   |  |
| <ul style="list-style-type: none"> <li>Handy Tool to Add Event Quickly</li> </ul>                    | <ul style="list-style-type: none"> <li>Link to Main Calendar</li> </ul>                          |
| <b>Event List Module</b>   |  |
| <ul style="list-style-type: none"> <li>User Defined Template to Display Event List</li> </ul>        | <ul style="list-style-type: none"> <li>Sort by Any Column from Event Data</li> </ul>             |
| <b>Reg Detail Module</b>   |  |
| <ul style="list-style-type: none"> <li>Used on Confirmation Page after Registration</li> </ul>       | <ul style="list-style-type: none"> <li>Template Based to Display Registration Data</li> </ul>    |
| <b>Event Attendance Module</b>   |  |
| <ul style="list-style-type: none"> <li>Mark Attendance</li> </ul>                                    | <ul style="list-style-type: none"> <li>Print Name Tag</li> </ul>                                 |
| <ul style="list-style-type: none"> <li>Export, View Report</li> </ul>                                | <ul style="list-style-type: none"> <li>Send Mass Mail to Attendees</li> </ul>                    |
| <b>Personal Events Module</b>  |  |
| <ul style="list-style-type: none"> <li>Add Any Event to Personal Calendar</li> </ul>                 | <ul style="list-style-type: none"> <li>Add Events from Different Portals</li> </ul>              |
| <b>Events By Category Module</b>   |  |
| <ul style="list-style-type: none"> <li>Filter Events By Category</li> </ul>                          | <ul style="list-style-type: none"> <li>Tree View of Available Event Categories</li> </ul>        |
| <b>Comments &amp; Rating</b>   |  |
| <ul style="list-style-type: none"> <li>Allow Event Comments and Rating</li> </ul>                    | <ul style="list-style-type: none"> <li>jQuery Based Interface</li> </ul>                         |
| <b>Custom Properties</b>   |  |
| <ul style="list-style-type: none"> <li>User Defined Custom Properties Category</li> </ul>            | <ul style="list-style-type: none"> <li>Available for Event Form and Registration Form</li> </ul> |
| <ul style="list-style-type: none"> <li>Manage Custom Properties by Category</li> </ul>               | <ul style="list-style-type: none"> <li></li> </ul>   |

## Installation

Before you install the module, check your site meet the following requirement:

1. DotnetNuke (DNN) 6.2.2 or above.
2. .NET 3.5 Framework or above
3. MS SQL 2008 or MS SQL 2008 Express or above

### Getting the Installation Files Ready

You can get trial copy from [www.invenmanager.com](http://www.invenmanager.com), install on your site. Once you get license code from DNN Store, just activate the license, all your data will be preserved.

However, make sure you are getting the **License code for the same version** you have installed. For example, the license code you purchased for v6.0.1 will only work for module version v6.x.x. It will not work for other version such as v5.0.6 installed. Refer to Activate License section for more detail.

Another way to get installation file is to download from Snowcovered.com Product Download page.

#### VERY IMPORTANT:

There following files come in the installation package, after you unzip, you should see following:

1. ECR.Main.06.00.01-DNN6x.zip
2. ECR.PromoCodes.06.00.01-DNN6x
3. ECR.Attendance.02.00.00-DNN6x
4. CustomProperties.01.04.00-DNN6x
5. InvenManager.Comments.01.00.03-DNN6x
6. Hyper.Modules.Settings.01.00.02-DNN6.x
7. BBImageHandler\_01.00.01\_Install

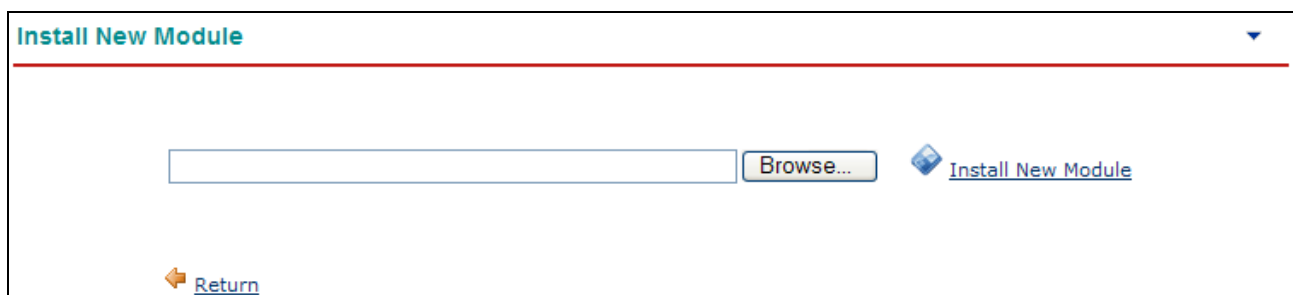
And additional file:

1. Installation-Readme-First.txt

### Install the Module

To install the module with Private Assembly (PA), follow the standard DotnetNuke (DNN) installation guide.

1. Login with Host Account
2. Go to Host >> Extensions
3. Click on the Install New Module from the module action menu.
4. Browse the installation file (Private Assembly).
5. Click on Install New Module button.



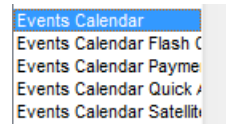
Repeat the above five steps to install **ALL seven (7) sub modules** came with the package.

After each installation, you should check and make sure there is no error during the installation process.

## Event Calendar and Registration Module User Guide

Once you finished installation, the following thirteen (13) modules should be added to your module list:

1. Main Event Calendar Module
2. Satellite Module
3. Flash Calendar
4. Payment Module
5. Quick Add Event Module
6. Search Module
7. Reg Detail Module
8. Promo Codes Module
9. My Events Module
10. Invenmanager.Comments
11. Invenmanager.Comments.Admin
12. Custom Properties
13. My Attendees Module
14. Event List Module
15. Event Attendance Module
16. Registration Manager Module
17. Personal Events Module
18. Events By Category Module



### **IMPORTANT:**









1. This module works with DotnetNuke (DNN) Framwwork only.
2. If you purchased the source code version, you should ONLY install the PA (Private Assembly) to your website.
3. The source codes can be compiled in a standalone project, it requires Visual Studio 2008/2010

## Event Calendar and Registration Module User Guide

Once you installed the package, all 18 modules will be available from the module list.

### 1. Events Calendar Main Module

This is the main module renders a calendar view, list view and daily view of events.

All Categories ▼ Display All ▼      Jul ▼ 2009 ▼   

| Jun  |                    |                    | July 2009          |                    |                    |                    | Aug |  |
|--|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|-----|--|
| MON  | TUE                | WED                | THU                | FRI                | SAT                | SUN                |     |  |
| <a href="#">29</a>   | <a href="#">30</a> | <a href="#">1</a>  | <a href="#">2</a>  | <a href="#">3</a>  | <a href="#">4</a>  | <a href="#">5</a>  |     |  |
| <a href="#">6</a><br>Weekly Gatherin...                        | <a href="#">7</a>  | <a href="#">8</a>  | <a href="#">9</a>  | <a href="#">10</a> | <a href="#">11</a> | <a href="#">12</a> |     |  |
| <a href="#">13</a><br>Weekly Gatherin...<br>Louis Vuitton C... | <a href="#">14</a> |                    |                    |                    | <a href="#">18</a> | <a href="#">19</a> |     |  |
| <a href="#">20</a><br>Weekly Gatherin...                       | <a href="#">21</a> |                    |                    |                    | <a href="#">25</a> | <a href="#">26</a> |     |  |
| <a href="#">27</a>   | <a href="#">28</a> | <a href="#">29</a> | <a href="#">30</a> | <a href="#">31</a> | <a href="#">1</a>  | <a href="#">2</a>  |     |  |
| <a href="#">3</a>  | <a href="#">4</a>  | <a href="#">5</a>  | <a href="#">6</a>  | <a href="#">7</a>  | <a href="#">8</a>  | <a href="#">9</a>  |     |  |

**Louis Vuitton Commemorates 40t...**  
 7/13/2009 6:00 PM - 8:00 PM  
 New York Stock Exchange ([map](#))

Louis Vuitton (NYSE Euronext Paris: MC) commemorates the 40th anniversary of man's conquest of the moon. In honor of the occasion, famous astronauts Buzz Aldrin and Jim Lovell, along with Daniel Lalonde, President and CEO of Louis Vuitton North America, ring The Closing Bell®. That evening, Louis Vuitton celebrates the 40th anniversary of the lunar landing at the American Museum of Natural History. Aldrin and Lovell are featured, along with astronaut Sally Ride in Louis...


• [Register](#) • [More...](#)

## Event Calendar and Registration Module User Guide

### 2. Satellite Module

This is a module to render a list of events base on view options. This is usually used at another page such as your website landing page to highlight some of your events, from where the main module is linked.

**JUL 13** 7/13/2009 6:00 PM - 8:00 PM [Louis Vuitton Commemorates 40th Anniversary of Man's Conquest of the Moon](#)



[New York Stock Exchange \(map\)](#)


Louis Vuitton (NYSE Euronext Paris: MC) commemorates the 40th anniversary of man's conquest of the moon. In honor of the occasion, famous astronauts Buzz Aldrin and Jim Lovell, along with Daniel Lalonde, President and CEO of Louis Vuitton North America, ring The Closing Bell®. That evening, Louis Vuitton celebrates the 40th anniversary of the lunar landing at the American Museum of Natural History. Aldrin and Lovell are featured, along with astronaut Sally Ride in Louis...

[sample attachment.txt](#)

• [Register](#) • [More...](#) • [Export To Desktop](#)

---

**JUL 13** 7/13/2009 6:00 PM - 9:00 PM [Weekly Gathering](#)



[Larry's Bar \(map\)](#)

Weekly gathering, it is Friday again!

Please confirm your attendance with Wendy!!!

### 3. Flash Calendar Module

This is an additional module which allows events highlighted in a Flash calendar, the detail button will link to the main module.



The flash calendar displays the event 'Louis Vuitton' on Monday, 13 JUL 2009. It features a blue background with white stars and a calendar grid for July 2009. The date 13 is highlighted in orange. A 'Detail' button is visible below the event description.

Sample flash calendar



The flash calendar displays the event 'Discovery Camp Session 3 Starts' on Monday, 20 JUL 2009. It features a green background with a tree logo for Park District of Franklin Park. The date 20 is highlighted in orange. A 'Details' button is visible below the event description.

This flash calendar sample was customized by [Accuraty Solutions](#)

### 4. Quick Add Event Module

**Events Calendar Quick Add**

Event Title

Event Venue      Date      Time

     4/25/2010       9:00 PM

### 5. Events Calendar Payment Module

This module is a special module created to process payments for event registration. You can place this module on a different page. If your site supports SSL (Secured web page), you can configure this page to use SSL.

Once you added this module to a page, you need to configure the main module to direct to this page for payment. You are not supposed to access the Payment page directly, so usually it is set to be hidden.



## Event Calendar and Registration Module User Guide

### 6. Events Calendar Search Module

This module allows you to search for events across all calendars on the portal.

**▼ Events Calendar Search**

**Search From:**

**Event Date:** From:   To:

Only search events allow registration  Only search featured events

**Events Contain:**

### 7. Events Calendar Promo Codes Module

This is the module you can use to create Promo Codes to be used offset payments during event registration.

**▼ Events Calendar Promo Codes**

Module:

Promo Code Name:  \*

Description:

Issued Quantity:

Valid Period:  -

Event Item ID:  (Enter -1 so the code can be used for any event, or event ID)

Discount:   By percentage, %  By amount, \$

Max Discount Amount:  (Max discount \$ to give if it is by %, enter 0 for no limit)

Minimum Price:  (Minimum purchase price to enjoy this discount)

**Update**

|                          | #                        | Name   | Issued | Redeemed | Discount \$ | Discount % | Max \$ | EventID | Min Price | Valid Period                                 |
|--------------------------|--------------------------|--------|--------|----------|-------------|------------|--------|---------|-----------|--|
| <input type="checkbox"/> | <input type="checkbox"/> | 2 9999 | 1      | 0        | 0           | 10         | 0      | 1       | 0         | 4/21/2010 11:18:12 PM - 5/1/2010 11:18:12 PM |
| <input type="checkbox"/> | <input type="checkbox"/> | 3 000  | 1      | 0        | 0           | 10         | 0      | 1       | 0         | 4/21/2010 11:18:12 PM - 5/1/2010 11:18:12 PM |

## Event Calendar and Registration Module User Guide

### 8. Events Calendar Reg Detail Module

This is a very flexible module that can be placed on any of your page, by passing a parameter "regid" or "pid", it can display the detail information of that registration record. One typical way to use this module is to create a page, have the Events Calendar Reg Detail module added, setup the display template at View Options, so that user will return to this page after successful registration or payment, the user will see his registration detail to be displayed on this page nicely according to the display template. Tokens are fully supported for the template.

Events Calendar Reg Detail ▾

**Your registration for the following event is now Confirmed.**

Your registration code is: 8

**test reg 01**  
10/4/2011 10:30 AM - 11:30 AM (GMT+03:00) Baghdad

| First Name | Last Name | Email                    | Tel      | Fax      | Fees                         |
|------------|-----------|--------------------------|----------|----------|------------------------------|
| SuperUser  | Account   | support@invenmanager.com | 67412765 | 67412508 | \$10.00                      |
|            |           |                          |          |          | Dinner \$0.00 x 1            |
|            |           |                          |          |          | buffet \$33.00 x 3           |
|            |           |                          |          |          | Lunch \$30.00 x 5            |
|            |           |                          |          |          | <b>Total Amount \$259.00</b> |

[Click here to view event detail.](#)

### 9. Custom Properties Module

You can create your own custom properties for the event data as well as registration form with Custom Properties module.

You do not need to add this module onto any page, it can be accessed from the main calendar module drop down menu: Manage Custom Properties.

Custom Properties Definitions ▾

| Edit | Del. | Category                  | Property Name | Token Name       | Display Name | Data Type    | Length | Default Value | Required | Visible | View Order |
|------|------|---------------------------|---------------|------------------|--------------|--------------|--------|---------------|----------|---------|------------|
|      |      | Default Registration Data | List001       | {CUSTOMLIST001}  | List 001     | List         | 0      |               | False    | True    | 0          |
|      |      | Default Registration Data | Radio002      | {CUSTOMRADIO002} | Radio 002    | Radio Button | 0      |               | False    | True    | 0          |

[Return](#) [Add New Custom Property](#)

[Add New Custom Property](#)

### 10. Events Calendar My Attendees Module

During the registration process, you have the option to save the attendee data, and then you can use the My Attendees module to view and manage the saved attendees.

### 11. Events Calendar My Events Module

View events published by you, as well as for admin users to approve events.

Events Calendar My Events ▾

Show All My Events ▾

| ModuleID | # | Event Title    | Event Date            | Created Date          | Publish Date          | Approved                            |
|----------|---|----------------|-----------------------|-----------------------|-----------------------|-------------------------------------|
| T28      | 1 | test           | 9/28/2011 3:00:00 PM  | 9/28/2011 2:49:58 PM  | 9/28/2011 2:49:00 PM  | <input checked="" type="checkbox"/> |
| T28      | 2 | test 002       | 9/29/2011 1:30:00 PM  | 9/29/2011 1:12:31 PM  | 9/29/2011 1:12:00 PM  | <input checked="" type="checkbox"/> |
| T28      | 3 | test reg 01    | 10/4/2011 10:30:00 AM | 10/1/2011 10:25:18 AM | 10/1/2011 10:04:00 AM | <input checked="" type="checkbox"/> |
| T28      | 4 | test event 001 | 7/6/2011 12:00:00 AM  | 9/30/2011 1:17:11 AM  | 7/6/2011 12:00:00 AM  | <input checked="" type="checkbox"/> |
| T28      | 5 | test event 002 | 1/7/2011 12:00:00 AM  | 9/30/2011 1:17:12 AM  | 1/7/2011 12:00:00 AM  | <input checked="" type="checkbox"/> |
| T28      | 6 | test event 003 | 7/16/2011 12:00:00 AM | 9/30/2011 1:17:12 AM  | 7/16/2011 12:00:00 AM | <input checked="" type="checkbox"/> |

1

12. Registration Manager Module

To manage registration records, print reports.

**REGISTRATION MANAGER**

Event Date From: 10/29/2012 - 12/28/2012

Event List: Show all events Show all users

Filter: (Enter attendee name, or email to filter) Search

Show Paid Registration Only  Delete Unpaid Records

Click "Design Report" to change columns for Attendee View

Overview Attendee View

| #  | Event Date | Event Title        | Email                    | Registration Date      | Amount  | RefCode | Pay By | Paid?                               | Status    |
|----|------------|--------------------|--------------------------|------------------------|---------|---------|--------|-------------------------------------|-----------|
| 5  | 10/30/2012 | test DNN Social 05 | test@testng.com          | 10/23/2012 11:54:16 AM | \$0.00  |         |        | <input type="checkbox"/>            | Confirmed |
| 8  | 10/30/2012 | test DNN Social 05 | test123@abc.com          | 10/23/2012 12:26:41 PM | \$0.00  |         |        | <input type="checkbox"/>            | Confirmed |
| 11 | 11/2/2012  | Little Red Hen     | support@invenmanager.com | 10/29/2012 6:49:36 PM  | \$10.00 |         | PayPal | <input checked="" type="checkbox"/> | Confirmed |
| 12 | 11/2/2012  | Little Red Hen     | support@invenmanager.com | 10/29/2012 6:50:57 PM  | \$50.00 |         |        | <input type="checkbox"/>            | Confirmed |

1

[Return](#)

**SEND MASS MAIL TO EVENT PARTICIPANTS**

Send From: support@invenmanager.com

CC To Me:

Email Subject: Enter email subject

Email Body:

13. Invenmanager.Comments Module

You do not need to add this module onto any page. Once you enable comments at Main Settings, you can allow users to submit comments at event detail page.

14. Invenmanager.Comments Admin Module

To moderate comments submitted, remove comments or set the comments to be auto approved.

## License Activation

The module does not require activation if you are running on <http://localhost>. With no expiry date and no limitations.




























If you have installed on a domain other than localhost, you can have access to full functionalities with up to 10 events, after that, you need to activate the module.

### About the License

Once you purchased the module, the license code will be emailed to you immediately, please check your email inbox and junk mail folder used when you purchase the module.

If you do not receive the license code after two hours, you can email your invoice number to [support@invenmanager.com](mailto:support@invenmanager.com).

The difference licenses are listed below. Single DNN Installation means one DotnetNuke database, one instance of DotnetNuke, on one IP address, but you can run multiple portals on this DNN install.

| Event Calendar & Registration v6.x                        | Single DNN License  | Multi DNN License   | Enterprise + Source   |
|---|---|---|---|
| DNN Installation (One DNN Installation)                   | 1   | 20  | 20  |
| Developer Environment Installation                        | Localhost   | 20  | 20  |
| Main Calendar Module                                      |    |    |    |
| Flash Calendar Module                                     |    |    |    |
| Satellite Module  |  |  |  |
| Quick Add Module  |  |  |  |
| Unlimited Email Support                                   |  |  |  |
| Unlimited Forum Support                                   |  |  |  |
| Private Assembly (PA)                                     |  |  |  |
| Priority Support (Include Telephone)                      |  |  |  |
| Source Code   |  |  |  |
| Compatibility   | DNN 5.6.2 and above   |   |   |
| Standard Edition<br>(Does NOT support registration)       | No event registration feature   |   |   |
| Professional Edition<br>(Registration is FULLY supported) | No support for multi IP<br>address environment                                      |   |   |
| <b>Technical Support / License Support</b>                | <b>1 year free support from the date of purchase</b>                                |   |   |

## IMPORTANT

1. The Single DNN Install License does not support Load Balancing/Clustering/Multi IP Address environment, for such environment, minimum requirement is Multiple DNN License.

2. All our licenses will work perpetually on the same DNN Install, same IP address. If you moved DNN install and need to re-activate the license within one year free support period, we can reset the license for you if you can provide the new install details including IP address, domain name moved and so on.

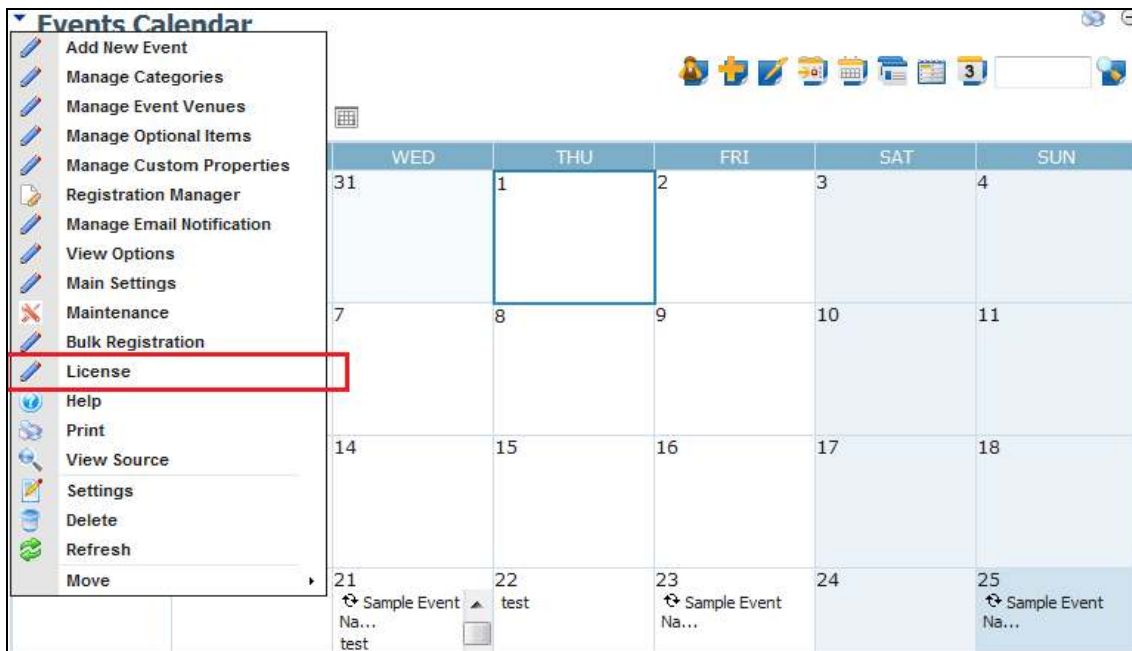
For more information, visit:

<http://www.invenmanager.com/purchase.aspx>

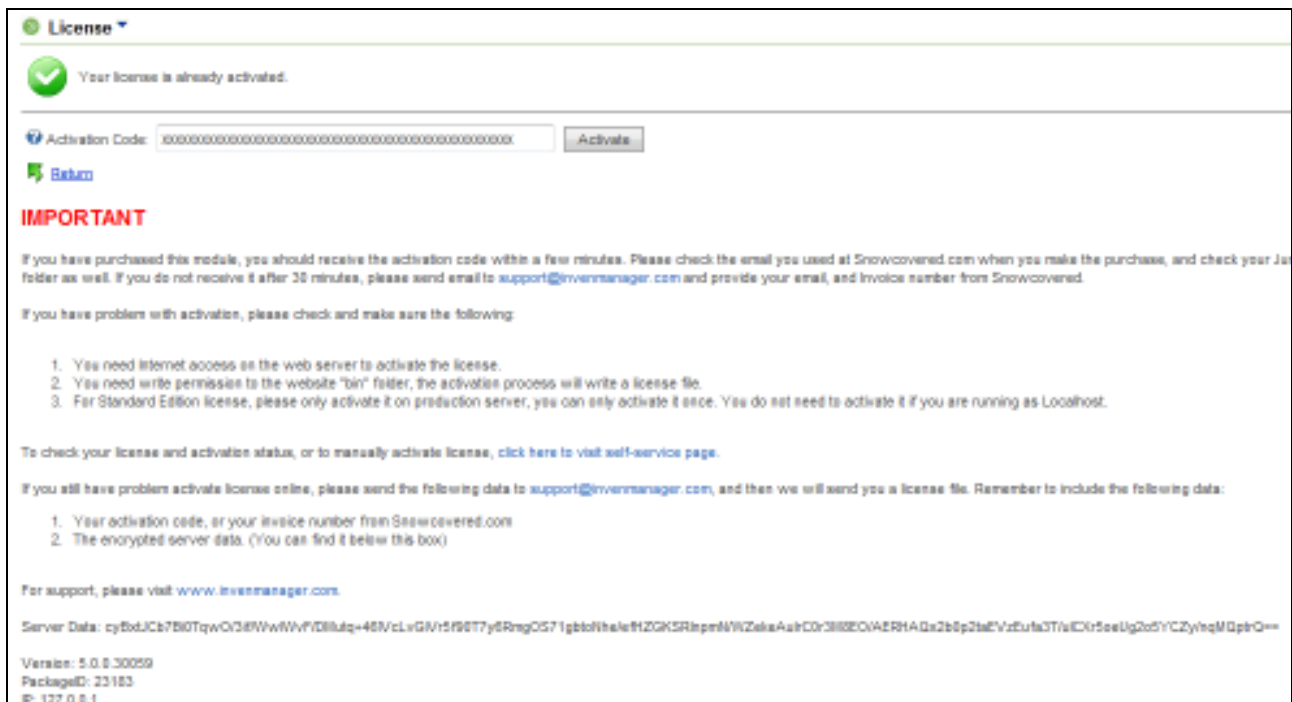
## Event Calendar and Registration Module User Guide

### Activate the License

1. Once you installed the module to your portal, you can activate it from the "License" page, it is available from the Module menu (as shown below)
2. You need to login as Host Account to your portal to see the License menu.



To activate the license, enter the license code you received in email, and click on Activate button.



If you have problem with activation, please check and make sure the following:

1. You need Internet access on the web server to activate the license.
2. You need write permission to the website "bin" folder, the activation process will write a license file.
3. For Standard Edition license, please only activate it on production server, you can only activate it once. You do not need to activate it if you are running as Localhost.

To check your license and activation status, or to manually activate license, visit this link:  
<http://www.invenmanager.com/Support/LicenseActivation.aspx>

If you still have problem activate license online, please send the following data to [support@invenmanager.com](mailto:support@invenmanager.com), and then we will send you a license file. You must include the following data:

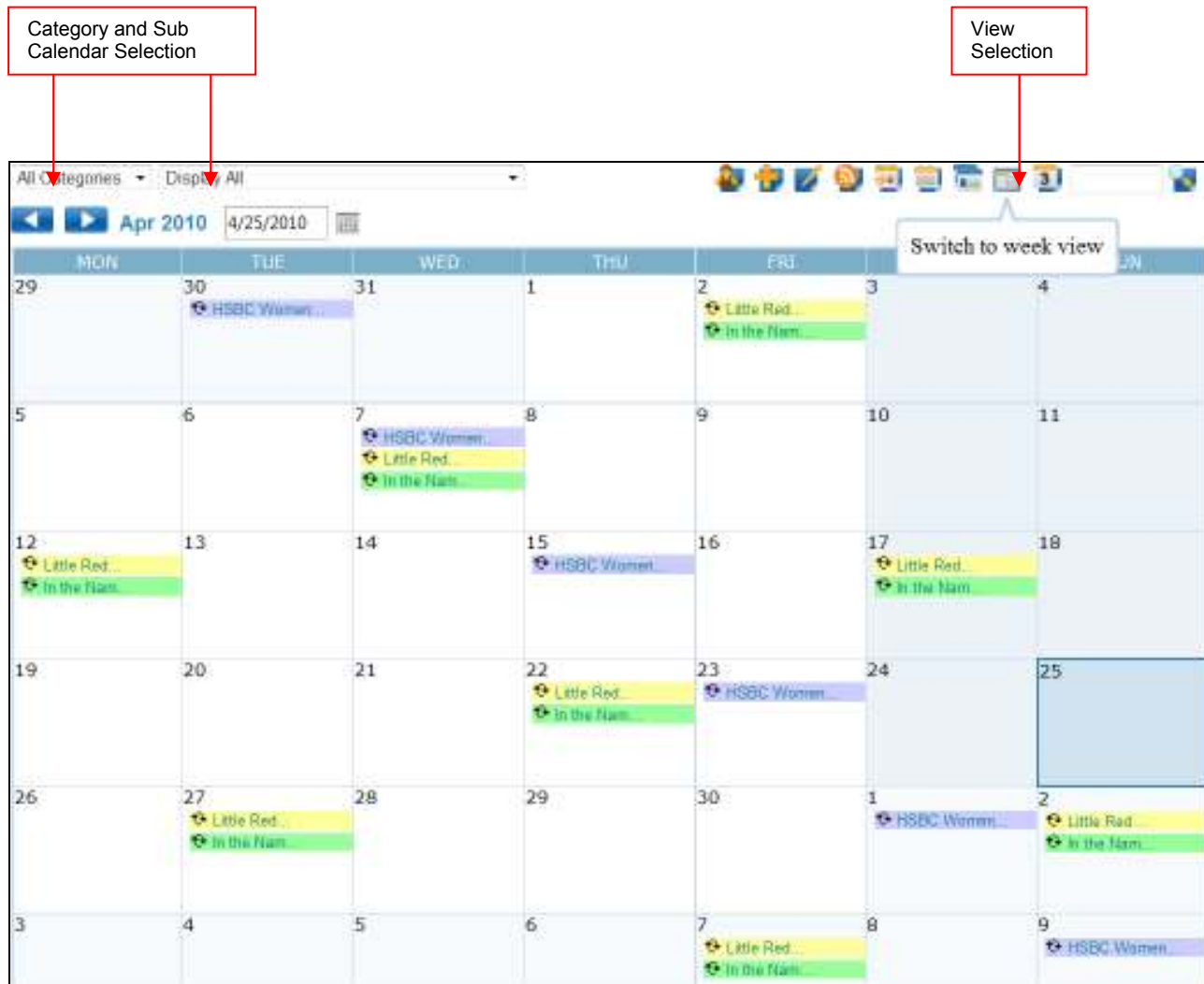
## Event Calendar and Registration Module User Guide

The following data can be found at the bottom of your License page:


- Your activation code, or your invoice number:
- Your domain:
- Module name and version:
- Server IP address:
- Server folder structure:

## General Features





There are many features provided by the main calendar, the picture below shows a typical calendar view.




## Event Calendar and Registration Module User Guide

Click  for Events Calendar List View

All Categories ▾ Display All ▾



Jul ▾ 2009 ▾


3

JUL
6
7/6/2009 6:00 PM - 9:00 PM
Weekly Gathering



[Larry's Bar \(map\)](#)


Weekly gathering, it is Friday again!

Please confirm your attendance with Wendy!

• [More...](#)
• [Export To Desktop](#)

---

JUL
13
7/13/2009 6:00 PM - 8:00 PM
Louis Vuitton Commemorates 40th Anniversary of Man's Conquest of the Moon



[New York Stock Exchange \(map\)](#)


Louis Vuitton (NYSE Euronext Paris: MC) commemorates the 40th anniversary of man's conquest of the moon. In honor of the occasion, famous astronauts Buzz Aldrin and Jim Lovell, along with Daniel Lalonde, President and CEO of Louis Vuitton North America, ring The Closing Bell®. That evening, Louis Vuitton celebrates the 40th anniversary of the lunar landing at the American Museum of Natural History. Aldrin and Lovell are featured, along with astronaut Sally Ride in Louis...

[sample attachment.txt](#)

• [Register](#)
• [More...](#)
• [Export To Desktop](#)

---


JUL
13
7/13/2009 6:00 PM - 9:00 PM
Weekly Gathering







[Larry's Bar \(map\)](#)

Weekly gathering, it is Friday again!

Please confirm your attendance with Wendy!

Click  for Events Calendar Day View



Jul ▾ 2009 ▾


3

◀ ▶ Wednesday, May 27, 2009

10:00 AM [Road Show](#)

11:00 AM

12:00 PM

1:00 PM

2:00 PM

3:00 PM

4:00 PM

5:00 PM

6:00 PM

7:00 PM

8:00 PM [In the Name of Dance](#)

9:00 PM

**Little Red Hen**

5/27/2009 2:00 PM - 5:30 PM

[Alliance Française Theatre \(map\)](#)

An all-new production of this classic tale with new songs, interactions and even more energy and colour! One day Little Red Hen found some grains of wheat. "Maybe I can make some bread from these," s...

• [Register](#) • [More...](#)

◀ ▶ Little Red Hen



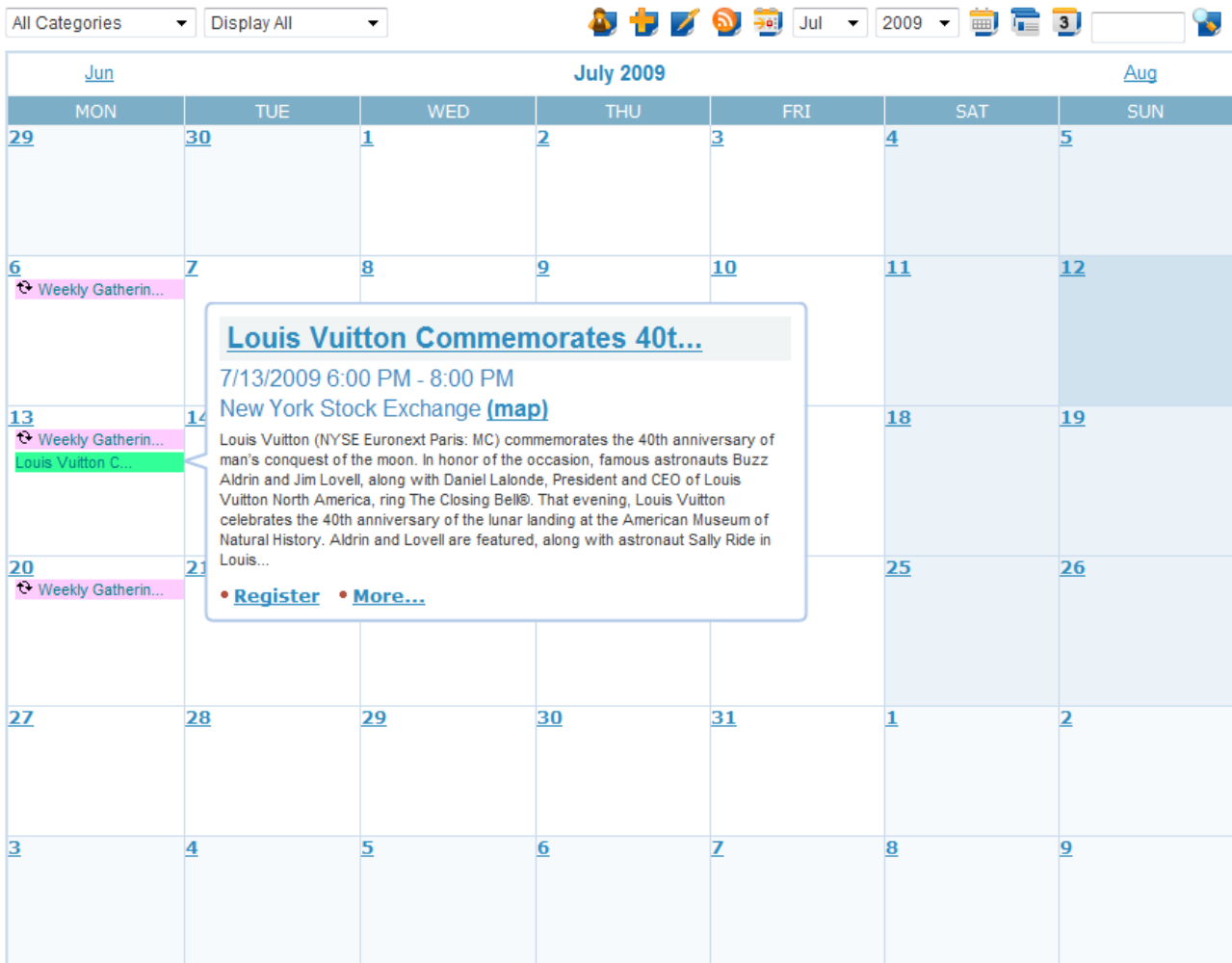
## Main Calendar Module

The main calendar module is the core module offers many features for your event management and registration.

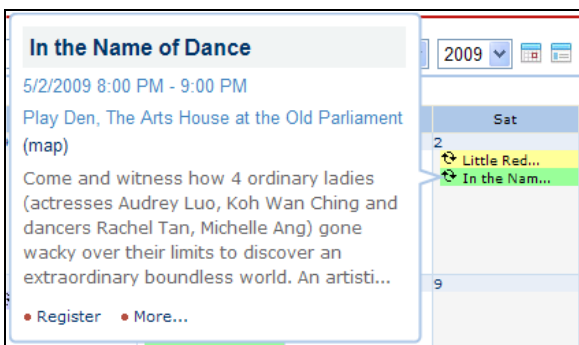
The default view is the calendar view where all the event titles are displayed in the respective cells for the day. It allows you filter events by Category, by Sub Calendar, as well as by Month. You can also search for event.

**Note:**

The search function will search for the period configured to display events in List View.



The main calendar view also allows users to preview the event detail in a pop up balloon. The template to display the pop up balloon and the title view in the calendar can be changed easily at the Settings page. Refer to the Settings section for more detail.



## Event Calendar and Registration Module User Guide

### Manage Categories

Events can be linked with multiple categories or single category base on the option set at the Settings page. You can specify the User Roles that can view each category of events.

Only events viewable by the current user will be displayed in the calendar view and list view.

» **Edit Event Categories** ▾

**Parent Category**      **Category Name**      **Background Color**      **Text Font Color**

▾       \*       ▾       ▾

Share this category with other modules     Share this category with other portals

**Roles allowed to view this category:**


|   |  |   |  |
|---|--|---|--|
| <input type="checkbox"/> Administrators     | <input type="checkbox"/> Company Admin | <input type="checkbox"/> Company Users    | <input type="checkbox"/> Finance Admin     |
| <input type="checkbox"/> Finance Users      | <input type="checkbox"/> Manager       | <input type="checkbox"/> Registered Users | <input type="checkbox"/> SocialGroup_Admin |
| <input type="checkbox"/> SocialGroup_Member | <input type="checkbox"/> Subscribers   | <input type="checkbox"/> Vendor Admin     | <input type="checkbox"/> Vendor Users      |
| <input type="checkbox"/> All Users          |  |   |  |

[Return](#) [Update](#) [Delete](#)





## Event Calendar and Registration Module User Guide

### Manage Venues

You can store Venue information in the database and a View Event Detail page is also available to display the venue information, such as direction, Google Map and so on can be displayed in the Venue Description.

Once the venue is stored in database, you can select the venue from the drop down list instead of keying in manually. And the surfer will be able to click on  to view more information about the venue.

The template for the link to Venue detail can be changed at the Settings page.

|   | Venue Name  | Active?                             |
|---|---|-------------------------------------|
|  |  Location 002 IMP        | <input checked="" type="checkbox"/> |
|  |  New York Stock Exchange | <input checked="" type="checkbox"/> |

**Venue Name:**

**Country:**

**State:**

**City:**

**Address:**

**ZipCode:**

**Tel:**



**Fax:**

**Email:**

**Contact:**

**Map URL:**

Basic Text Box  Rich Text Editor

**11 Wall St  
New York, NY 10005,  
United States of  
America  
+1 212-656-5168**





**Description:**

### Manage Optional Items



Additional optional items can be provided for the event registration process. If Optional Items are available, these will appear when an event is created.

They are further linked to each event, if the optional items are not applicable to a particular event, you can uncheck them so they will not appear in the registration page for that event.

#### Manage Optional Items


|   |   | ID | Description  |
|---|---|----|--------------|
|  |  | 1  | Buffet Lunch |
|  |  | 2  | Vegetarian   |

**Description:**

 [Return](#)  [Update](#)

## Event Calendar and Registration Module User Guide

### Create New Event and Edit Event

Creating a new event is very easy. Click on the  sign from the calendar view, or Add New Event from the module action menu.

Input the information according to the on screen instruction, and please take note of the two options:

1. Category
2. Optional Items

#### **Category**

It allows you to link an event to one or more categories, for which is linked with role based permissions. (Refer to Manage Categories).

There is an option to set whether allow multiple categories or not under the Settings page. If this is set, the check box for all categories will be displayed when you create new event. If multiple categories option is turned off, a dropdown list is displayed instead.

#### **Custom Properties**

You can add Custom Properties to the Edit event form. Refer to Custom Properties section for more detail.

## Event Calendar and Registration Module User Guide

### Event Settings

**Title:**  \*

**Venue:**   Save as new venue

**Category:**  General  Special  
 Workshop

**Additional Options:**  Afternoon Tea  Another optional item  
 Buffet Lunch

**Your custom field 01:**

**Your custom field 02:**

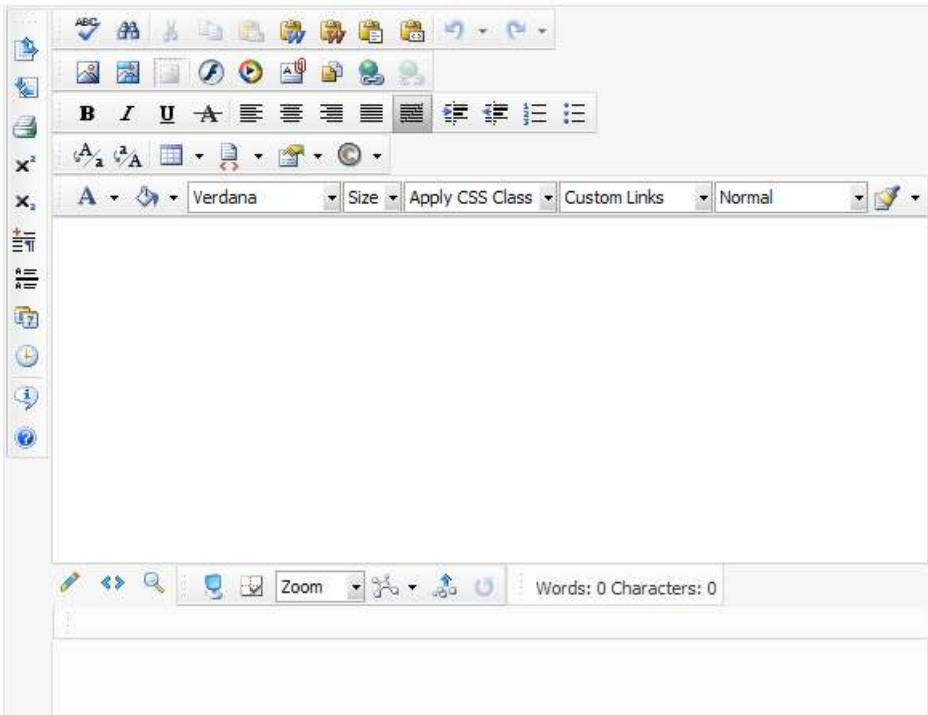
**Your custom field 03:**

**Your custom field 04:**

**Your custom field 05:**

Basic Text Box  Rich Text Editor

**Description:**



**Start Date/Time:**

**End Date/Time:**    All Day Event

**Event Owner's Email:**

**Is Featured:**

**Send Event Reminder:**

**Publish Date:**

## Event Calendar and Registration Module User Guide

### Optional Items

This is an additional feature to allow users customize their own optional items to be chosen when user register for an event.

The items available are configurable at the Manage Optional Items page. If an event is linked with optional items, then user will be able to select the optional items when register for this event.

Optional Items example: Translation, Catering, Vegetarian, and so on.

**Event Settings**

**Title:**  \*

**Venue:**   Save as new venue  
Enter a new venue, or select one from the list...

**Additional Options:**  Buffet  No preference  
 Vegetarian

## Event Calendar and Registration Module User Guide

You can also select an image to display for the event, and two attachment files.

Custom properties category for event data:  General Reg Data ▾

Child's Name:  \*

Child's Age:

Image URL:

(Allowed file types: jpg,jpeg,bmp,png,gif,tif,tiff)

Attachment:

- activitysmall.gif

+ RECURRING SETTINGS

---

+ REGISTRATION SETTINGS

---

+ EVENT NOTIFICATION SETTINGS

---

+ SOCIAL INTEGRATION



## Event Calendar and Registration Module User Guide

This module also allows user to input recurring events. One Time Event is selected by default.

**Recurring Settings**

**One Time Event:**

**Periodic Event:**  Repeated every  Day(s)

**Weekly Event:**  Repeated every  week on:  
 Sun  Mon  Tue  Wed  Thu  Fri  Sat

**Monthly Event:**  Repeated on     of the month

**Monthly Event:**  Repeated on   for every  month

**Anniversary:**  repeated on this date

**Repeat Until:**

If you allow users to register for this event, the checkbox for **Allow Registration** should be selected.

If you request users to login before they can register for an event, **Only for Members** should be checked.

You can also specify a **Registration Start Date and End Date**, relative to the event start date. After which registration is not allowed. By default, the event start date is the registration end date if nothing is specified.

The module also accepts payments for paid events; you can specify different options with different price for user registration. For example, you can specify Members \$50, Public \$100 for an event.

Another option is to add user who registered for the event to a particular role, upon registration or payment.

### RECURRING SETTINGS

---

### REGISTRATION SETTINGS

**Allow Registration:**

**Only For Members:**

**Open For Registration:**  Maximum  day(s) before the event start date, at

**Maximum Attendees:**  Until  days(s) before  the event start date, at

**Registration Types:**  This is a free event.

| Registration Options          | Price                         | Visible to role       |
|-------------------------------|-------------------------------|-----------------------|
| <input type="text" value=""/> | <input type="text" value=""/> | All Users             |
| e.g. Public, Members          | e.g. 50                       | e.g. Registered Users |

**Add User to This Role:**

Allow Multiple Attendees

Only allow register once per user

Moderated Registration (Registration needs to be confirmed by authorized user)

**Event Full Message:**

**Custom property category for registration form:**  General Reg Data

---

### EVENT NOTIFICATION SETTINGS

---

### SOCIAL INTEGRATION

event is approved?

[Update & Return](#) [Update & Edit Other Info >>](#) [Cancel](#)

**Add User to This Role:** You can add the attendee to a user role (Or create a new user account if the attendee's email is not found). To configure the roles that can be added, go to Main Settings >> Permission Section.

**Note:**

If accept payment settings are provided at the Settings page, user will be re-directed to the Payment page. The system supports the many payment gateways, user also can choose to pay offline.

## Event Calendar and Registration Module User Guide

You also have the option to broadcast the event information to selected group of users. If a role of users is checked or Additional emails are provided, the emails will be sending when you update the event.

The default email message can be set the Settings page.

☐ **Event Notification Settings**

**Notify From:**  \*

**Send Notifications To:**

Administrators       Manager       Registered Users       Subscribers

Support Role

**Additional Emails:**

**Notification email subject and message:**

Event Notification: [TITLE]

Dear [User:DisplayName]



This is a notification email for the following event:  
 [TITLE]  
 [EVENTDATE] [EVENTTIME]

For more information, please visit the website:  
 [READMORELINK]


[Portal:PortalName]

[Update](#)   [Cancel](#)

**Event Notification:** Event notifications are NOT saved. If the subject and email message are provided, and “Send Notifications To” are selected, the emails will be send IMMEDIATELY when you create/update the event



The picture below shows a typical list view of events. Click  to Edit the event, if it is a recurring event, you can also click on  to edit one particular occurrence. There are many links you can add to the template, the default template provides the following links in the item template:

1. Register  
This is a link to register for the event, only available when the event is set to allow online registration.
2. More...  
This is a link to the event detail page.
3. Export.  
A link to export the event to VCS file which can be used for programs such as Microsoft Outlook.
4. Return  
Return to the normal view of the page.

 **Casual Gathering**

3/8/2009 7:30 PM - 8:30 PM

Larry's Bar  
Larry's Bar

 [Export To Desktop](#)    [Return](#)

   ▼   [Notify Me About the Event](#)

|                          |          |   |
|--------------------------|----------|---|
| support@invenmanager.com | 1 Week   | ✕ |
| support@invenmanager.com | 10 Hours | ✕ |

At the Event Detail page, you can also add an email reminder to be sent.

## Event Calendar and Registration Module User Guide

### Save/Update Event

event is approved?  
[Update & Return](#) [Update & Edit Other Info >>](#) [Cancel](#)

Once the data for the new event is filled, you have the following option:

- **Update & Return**

If the current user is able to approve event, click on “Update & Return” will save the event data and then redirected to the main calendar page.

If the current user is NOT able to approve event, click on “Update & Return” will save the event data and then redirected to the “My Events” page. And the event will be submitted for approval, depends on the configuration at “Manage Email Configuration” settings, an email may be sent to the appropriate user to approve this event.

To configure whether a user can Approve an event or not, go to Main Settings >> Permission Section.

- **Update & Edit Other Info**

Click on “Update & Return” will save the event data and remain at the same page, and the following link will be displayed to edit other information about the event: **Edit Related Events**, **Edit Promo Codes**, and **Edit Bundled Items**

event is approved?  
[Update & Return](#) [Update & Edit Other Info >>](#) [Cancel](#) [Delete](#) [Copy As New](#)  
[Edit Related Events](#) [Edit Promo Codes](#) [Edit Bundled Items](#)  
Created By SuperUser Account On 4/21/2010 11:02:08 PM

### Edit Related Events

The “Edit Related Events” link will be displayed once you click on “Update & Edit Other Info” when creating new event and it will also be displayed when you Edit an existing event.

You can add and remove related event via the screen as shown below. You can add token [RELATEDEVENTS] to the event template to show a list of links to related events.

**Edit Related Events**

#### Little Red Hen

From date:  To date:

|   |                        |           |
|---|------------------------|-----------|
| + | In the Name of Dance   | 2/2/2008  |
| + | Little Red Hen         | 3/23/2008 |
| + | Road Show              | 3/23/2008 |
| + | HSBC Women's Champions | 3/24/2008 |
| 1 |                        |           |

Already added related events:

|   |                        |
|---|------------------------|
| X | Road Show              |
| X | HSBC Women's Champions |

[Return](#)

## Event Calendar and Registration Module User Guide

### Edit Promo Codes

The “Edit Promo Codes” link will be displayed once you click on “Update & Edit Other Info” when creating new event and it will also be displayed when you Edit an existing event.

You can edit Promo Codes in two ways.

1. **Click on “Edit Promo Codes” at the Edit Events page.**  
This way, the promo code created can only be used by this particular event.
2. **Use the “Events Calendar Promo Codes” module.** (Create a new page, add the “Events Calendar Promo Codes” module to the page)  
This way, you can create promo code can be used by any event.

▼ Edit Promo Codes ?

**Little Red Hen**

Module:

Promo Code Name:  \*

Description:

Issued Quantity:

Valid Period:

Event Item ID:  (Enter -1 so the code can be used for any event, or event ID)

Discount:   By percentage, %  By amount, \$

Max Discount Amount:  (Max discount \$ to give if it is by %, enter 0 for no limit)

Minimum Price:  (Minimum purchase price to enjoy this discount)

**Update**

| # | Name   | Issued | Redeemed | Discount \$ | Discount % | Max \$ | EventID | Min Price | Valid Period                                  |
|---|--------|--------|----------|-------------|------------|--------|---------|-----------|---|
| 1 | CODE01 | 2      | 0        | 0           | 10         | 0      | 3       | 0         | 4/25/2010 6:53:00 AM<br>- 5/5/2010 6:53:00 AM |

[Return](#)

- Module: The promo code can be used for this Event Calendar module.
- Promo Code Name: The code name to be used. (Mandatory field)
- Description: A short description about the promo code.
- Issued Quantity: How many times this promo code can be used, this will be used to check validity of the promo code by comparing with the number of times being redeemed
- Valid Period: Specify the valid period for this promo code.
- Event Item ID: If this is specified, the promo code can only be used for that event. If the code is to be used for any event in that module, enter -1.
- Discount: Two types of discount mode are supported: By percentage, and by dollar amount. The discount applies to the total amount that includes event price, cost for additional items and any bundled items.
- Max Discount Amount: A maximum discount amount can be specified, if the discount is by percentage. For example, the code is for 50% discount, and max discount amount is \$30. When this code is used to pay for \$40 in total, the discount will be 50%, which is \$20. When this code is used to pay for \$100 in total, the discount will be 50% but capped by a max of \$30, so the discount will be \$30.
- Minimum Price: You can set a minimum price for this promo code to be valid. For example, the minimum price for the promo code is \$50. So, the promo code can only be used to any purchase that is more than \$50.

You can Add/Edit/Delete the promo codes, Redeemded means the number of times the code is used, and the promo code is stored together with the Payment information.

## Event Calendar and Registration Module User Guide

### Edit Bundles Items

The "Edit Bundled Item" link will be displayed once you click on "Update & Edit Other Info" when creating new event and it will also be displayed when you Edit an existing event.

The bundled items will be displayed at the registration form if the event is not a free event. For free bundled items, enter \$0. The bundled items will be automatically created when you copy an event.

#### Edit Bundled Items

**Little Red Hen**

Description:  \*

Price:  \*

[Update](#)

|                          | # | Description   | Price   |
|--------------------------|---|---------------|---------|
| <input type="checkbox"/> | 3 | Buffet Lunch  | \$30.00 |
| <input type="checkbox"/> | 4 | Buffet Dinner | \$40.00 |

[Return](#)

The bundled items will appear in the registration form as shown below:

#### Events Calendar

Event Information

What: Sample Event Name  
When: 5/1/2010 2:30 PM - 3:00 PM  
Where: suntec city

Additional Items

|                                   |                       |
|-----------------------------------|-----------------------|
| <input type="text" value="2.00"/> | Buffet Lunch \$30.00  |
| <input type="text" value="3.00"/> | Buffet Dinner \$40.00 |

Attendees Information

First Name:  \*

Last Name:  \*

Price:

Email:  \*

Phone:  \*

Fax:

Age:  5~20  31~40  
 21~30 \*

Meal:  Lunch  Breakfast  
 Dinner \*

Education:

Mother Name:  \*

Preferred User:

Your Picture:

Address:

Remember this attendee

[Cancel](#) • [Add Another Attendee](#) • [Proceed to Make Payment >>](#)

Main Settings

Many options are available under the Main Settings page to allow you to customize the looks and behavior of the module.

**GENERAL SETTINGS**

Event Time Zone: (UTC-08:00) Baja California

Also Display Events for Module(s): cmstest

Events Calendar

---

Allow Multiple Categories:

Show Tree View For Data Selection:

First Day Of The Week: Monday

Last Day Of The Week: Sunday

Work Hours: 9:00 AM ~ 5:00 PM

Check event conflicts:

Event Time Interval: 30 Min

Allow RSS:

Maximum number of events for RSS: 10

Show events in RSS for a period of: 1 Month(s)

Allow Comments and Ratings:

Check Venue Availability (Facility Booking):

---

Default to All Day Event for new event:

Default to Allow Registration for new event:

Default to only members can register event:

Default to send email notification to: Administrators, Registered Users, Subscribers, Test Reg Role, Translator (en-US), Unverified Users

Default additional emails:

- Event Time Zone: This is use particularly for Export events to desktop, in order to synchronize the time, you will need to set the time zone according to your own locale.
- Day Light Saving Time Adjustment: During the Day Light Savings, or BST in British, you can adjust the timing in order to synchronize the event time with your Outlook.
- Also Display Events for Modules: Sub-Calendar, this module allow you display events from other modules as well (Linked Modules). User can select the sub calendar to view respective events.
- Display Sub-Calendar Selector: Whether or not display the drop down list to allow user to select which sub-calendar to display events. If this is not checked, all events from all of the sub-calendars (linked modules) will be displayed.
- Default to List View: Calendar view is displayed by default and you can choose to display List View.
- Allow filter events by categories: If this is set, a dropdown list will be shown to filter by categories.
- First day of the week: The first day of the week in the Calendar view.
- Check Event Conflicts: Turn on this to check conflicts with other events when you create/update event.
- Display events in other month: If this is checked, in April 2008 calendar view, some events in March, May 2008 displayed in April 2008 calendar will be visible as well.
- Allow Detail View: If this is not checked, full content will be shown in list view. (base on template)
- Event Time Interval: It supports 30min and 15min time interval for events.

## Event Calendar and Registration Module User Guide

- Display "My Registration" link: This will allow users to view their registration details, otherwise, only Editors can view.
- Allow Registered Users to Post Events: If this is checked, registered users can post events and edit their own events
- Popup Window for Event Detail: If this is checked, event detail will be displayed in a pop up window instead of redirect to another page in the same window.
- Events description length in list view: In list view, you can limit the length of the events description to be displayed, user can view the full content at the detail view.
- Title length in calendar view: Max length of the Title to be displayed in the calendar view
- Title length in tool tip: Max length of the Title to be displayed in the calendar view tool tip balloon.
- Events description length in tool tip: Max length of the description to be displayed in the calendar view tool tip balloon
  
- Allow RSS: This is option to display a RSS link at the top of the calendar
- Allow Comments & Rating: Turn on this to allow comments and rating feature to be shown on the event detail page.
- Check Venue Availability: Select a Facility Booking module instance to check the Venue availability, and to prevent conflict for the venue. For more information on Facility Booking module, go to [www.invenmanager.com](http://www.invenmanager.com).

## Event Registration Settings

This section allows you change the settings related to the event registration.

- Redirection Tab after Registration: After a successful registration for the event, the user is linked to this page. This is useful when you have an acknowledgement page or something like that.
- Additional Fees: Now you can specify an Additional Fee on top of the total events fees.
- Accept Online Payment: If this is not ticked, online payment page will not be shown when user register for an event. The three different type of payment mode has to be enabled in order to have the option.
- Send Reminder Email: Whether to send reminder email or not.
- Send Email to User upon Registration: An acknowledgement email is sent to the user upon registration.
- Upon Registration, Send Duplicate Email To: This is self explanatory.
- One Registration per User per Event: This is an optional check to control the same user can only register for the same event once.
- PayPal Account: The PayPal account used to receive payment.
- PayPal URL: Use sandbox for testing purpose.
- Authorize.NET Login: The account login ID.
- Transaction Key: The unique key given by Authorize.NET.
- Is Test Mode: To indicate Authorize.NET is in test mode or not.



**EVENT REGISTRATION & PAYMENT**

---

Allow RSVP:

Payment processing page:  Calendar  Use SSL (https://)

Auto populate attendee info base on user profile

Calculate number of participants and available seats only when registration is fully paid

Ignore registration record when payment is not made within  hour(s)

Registration process: Skip first step (email data)

Registration process: Skip confirmation page

Payment process: Hide discount code section

Accept RefCode from Query String Name:

Accept RefCode from Session object name:

---

Redirection Tab After Registration for free event:  Calendar

Redirection Tab after registration + successful payment:  Calendar

Redirection Tab after registration + failed payment:  Calendar

Redirection Tab for Offline Payment:  Calendar

Additional Fees:

Auto set registration as Confirmed upon Payment

Payment Currency and Display Format:  U.S. Dollars (USD) en-US \$100.00

**Payment is in Test Mode**

[www.paypal.com](http://www.paypal.com)  Accept PayPal Website Payments Standard

[www.authorize.net](http://www.authorize.net)  Accept credit card with Authorize.NET

[www.eway.com.au](http://www.eway.com.au)  Accept credit card payment with Eway (Australia)

[www.beanstream.com](http://www.beanstream.com)  Accept credit card payment with Bean Stream (US and Canada)

[www.samport.com](http://www.samport.com)  Accept card payment with Samport Non-Hosted (Sweden), USD, EUR, SEK.

[www.samport.com](http://www.samport.com)  Accept card payment with Samport Hosted (Sweden), USD, EUR, SEK.

[www.ogone.com](http://www.ogone.com)  Accept card payment with Ogone Basic eCommerce (Europe)

[www.paypal.com](http://www.paypal.com)  Accept card payment with Payflow Link (PayPal)

[www.paypal.com/](http://www.paypal.com/)  Accept card payment with PayPal Website Payments Pro - Direct Payment

[payments.intuit.com/](http://payments.intuit.com/)  Accept payments with Intuit Payment Solutions

[www.securepay.com.au/](http://www.securepay.com.au/)  SecurePay Direct One Hosted

[www.sagepay.com/](http://www.sagepay.com/)  SagePay Form Integration (UK)

[www.quickpay.net/](http://www.quickpay.net/)  QuickPay (Hosted)

Allow make offline payments

Allow Custom Payment URL

Default to One Registration Per User Per Event:

Note: For **Samport payment gateway Hosted version**, if you need to update the payment status from Samport site after a completed transaction, you need to configure the Response URL at the Settings page to the following:

Approved:

[http://www.yourwebsite.com/desktopmodules/eventscalendar/samportaccept.aspx?OrderNo=\\*&InvoiceId=!&AuthNo=#&ResponseCode=\\$](http://www.yourwebsite.com/desktopmodules/eventscalendar/samportaccept.aspx?OrderNo=*&InvoiceId=!&AuthNo=#&ResponseCode=$)

Denied:

[http://www.yourwebsite.com/desktopmodules/eventscalendar/samportaccept.aspx?OrderNo=\\*&InvoiceId=!&AuthNo=#&ResponseCode=\\$](http://www.yourwebsite.com/desktopmodules/eventscalendar/samportaccept.aspx?OrderNo=*&InvoiceId=!&AuthNo=#&ResponseCode=$)

Please note you need to change [www.yourwebsite.com](http://www.yourwebsite.com) to your own domain.

## Event Calendar and Registration Module User Guide

### Supported Payment Gateways

The module has integrated with the following payment gateways:

1. [www.paypal.com](http://www.paypal.com) Accept PayPal Website Standard payments
2. [www.authorize.net](http://www.authorize.net) Accept credit card with Authorize.NET (AIM)
3. [www.eway.com.au](http://www.eway.com.au) Accept credit card payment with Eway (Australia)
4. [www.beanstream.com](http://www.beanstream.com) Accept credit card payment with Bean Stream (US and Canada)
5. [www.samport.com](http://www.samport.com) Accept card payment with Samport Non-Hosted (Sweden), USD, EUR, SEK.
6. [www.samport.com](http://www.samport.com) Accept card payment with Samport Hosted (Sweden), USD, EUR, SEK.
7. [www.ogone.com](http://www.ogone.com) Accept card payment with Ogone Basic eCommerce (Europe)
8. [www.paypal.com](http://www.paypal.com) Accept card payment with Payflow Link (PayPal)
9. [www.paypal.com/](http://www.paypal.com/) Accept card payment with PayPal Website Payments Pro - Direct Payment
10. [payments.intuit.com/](http://payments.intuit.com/) Accept payments with Intuit Payment Solutions
11. [www.securepay.com.au/](http://www.securepay.com.au/) SecurePay Direct One Hosted
12. [www.sagepay.com/](http://www.sagepay.com/) SagePay Form Integration (UK)
13. PayPal Website Payments Pro - Direct Payment
14. QuickPay
15. Custom Payment Gateway URL: Self defined payment gateway URL, user will be brought to your own payment page with the parameters posted. The parameters can be specified

If you need to integrate with a different payment gateway that is not in the list, please contact [support@invenmanager.com](mailto:support@invenmanager.com)

|   |                      |
|---|----------------------|
| Authorize.NET Login:  | <input type="text"/> |
| Authorize.NET Transaction Key:  | <input type="text"/> |
| Eway Customer ID: <input type="text"/>  |                      |
| Bean Stream Merchant ID: <input type="text"/>   |                      |
| Samport TellusPay ID:   | <input type="text"/> |
| Samport Secret Key:   | <input type="text"/> |
| Samport Terminal ID:  | <input type="text"/> |
| Ogone PSPID:  | <input type="text"/> |
| Payflow Link Merchant Login:  | <input type="text"/> |
| To get the payment status updated in the Registration Manager, you must set Payflow Link Silent Post URL to the following:<br><a href="http://cmstest/DesktopModules/EventsCalendar/PayflowLinkAccept.aspx">http://cmstest/DesktopModules/EventsCalendar/PayflowLinkAccept.aspx</a> |                      |
| Intuit User Name:   | <input type="text"/> |
| Intuit Password:  | <input type="text"/> |
| SecurePay Vendor Name:  | <input type="text"/> |
| SagePay Vendor Name:  | <input type="text"/> |
| SagePay Encryption Password:  | <input type="text"/> |
| PayPal Website Payments Pro - Direct Payment - Signature:   | <input type="text"/> |
| PayPal Website Payments Pro - Direct Payment - User Name:   | <input type="text"/> |
| PayPal Website Payments Pro - Direct Payment - Password:  | <input type="text"/> |
| QuickPay Merchant:  | <input type="text"/> |
| QuickPay MD5 Secret:  | <input type="text"/> |
| Custom Payment Gateway URL:   | <input type="text"/> |
| Custom Payment URL Parameters:  | <input type="text"/> |
| Sample:<br>test_mode=false<br>pin=12345<br>::: firstname=[REGFIRSTNAME]<br>lastname=[REGLASTNAME]<br>orderid=[PAYMENTID]<br>orderamt=[PAYMENTAMOUNT]<br>custompara1=[ITEMID]  |                      |

## Event Calendar and Registration Module User Guide

### Email Reminder

This section allows you configure the template for the email notification. All tokens for the Events Calendar can be used. (Please refer to the Annex A for available tokens).

For users, ONLY three tokens can be used:

[User:DisplayName]

[User:FirstName]

[User:LastName]

Enable Event Reminders:

Tick this to allow users to add reminders for future events.

Enable Event Reminders for Anonymous:

By default, only registered users can add event reminders, tick this option to allow anonymous user to add event reminders too.

#### IMPORTANT:

For Event Reminders, only the following tokens can be used:

[TITLE], [EVENTDATE], [READMORELINK], [Portal:PortalName]

The screenshot shows the 'Email Reminder' configuration panel. It includes the following settings:

- Enable Event Reminders:**
- Enable Event Reminders for Anonymous:**
- Email Reminder Subject:** Event Notification: [TITLE]
- Email Reminder Body:** Dear [User:DisplayName]  
This is a reminder for the following event:  
[TITLE]  
[EVENTDATE]  
For more information, please visit the website:  
[READMORELINK]  
[Portal:PortalName]

### Permission Settings

This section set the user roles that can approve, submit events. Events posted by users not under authorized event approval roles, requires approval before the event is published.

The last section defines the roles that can be subscribed when a user registers an event. The roles will be listed at the Add User Upon section when you enter an event.

## PERMISSION SETTINGS

The screenshot shows the 'PERMISSION SETTINGS' interface. It includes the following sections:

- Filter by Role Group:**  <Global Roles>
- Roles can approve event:** 
  - Administrators
  - Translator (en-US)
  - Registered Users
  - Unverified Users
  - Subscribers
  - Test Reg Role
- Roles can post an event:** 
  - Administrators
  - Translator (en-US)
  - Registered Users
  - Unverified Users
  - Subscribers
  - Test Reg Role
- Roles can Edit all events:** 
  - Administrators
  - Translator (en-US)
  - Registered Users
  - Unverified Users
  - Subscribers
  - Test Reg Role
- Roles can be added when a user registers for an event:** 
  - Administrators
  - Translator (en-US)
  - Registered Users
  - Unverified Users
  - Subscribers
  - Test Reg Role
- Auto Create User for Attendees:**
- Allow attendee to edit registration:**
- Allow attendee to cancel registration:**

## Event Calendar and Registration Module User Guide

Auto Create user for Attendees: If this is turned on, when someone registers for event, if the attendee's email specified is not found in the user database, a new user will be created. In order to create a new user for the attendee, you need to add a user role (such as, Registered Users) to be created upon event registration/or event payment, under the Registration section when you create an event.

### Additional Messages

Under this section, you can set the optional messages to be displayed at the Event Registration page and the Payment page. As well as the Terms & Conditions that user must agree before they can proceed to register for the event.

The screenshot shows a configuration window with two main sections:

- Registration Page Footer:** A rich text editor with a toolbar containing icons for bold, italic, underline, text color, background color, bulleted list, numbered list, link, unlink, and image. Below the toolbar is a text area containing the text "Registration Page Footer".
- Registration Terms & Conditions:** A large text area for entering terms and conditions.

At the bottom of the window, there is a checkbox labeled "User must agree with Terms & Conditions to register for a event" which is checked.

The screen below shows a Terms & Conditions is displayed and user must agree. These will be displayed if you have provided terms and condition at the Settings page, and checked the option "User must agree".

### Event Registration

The screenshot displays the registration page with the following content:

- Event Information:**
  - What: test reg 01
  - When: 10/5/2011 12:30 AM - 1:30 AM (GMT-07:00) Mountain Time (US & Canada)
  - Where: test reg 01
- Terms & Conditions:**

InvenManager Software License Agreement  
END USER LICENSE AGREEMENT (EULA)

This is a agreement between licensor (InvenManager) and Licensee, you (either an individual or a single entity), who is being licensed to use the DNN modules, which covers your use of "Events Calendar and Registration" and related software components. All such software is referred to herein as the "Software Product." A software license issued to a designated user only by InvenManager or its authorized agents is required for each user of the Software Product. If you do not agree to the terms of this EULA, then do not install or use the Software Product. By explicitly accepting this End-User License Agreement (EULA) you are acknowledging and agreeing to be bound by the following terms:

I agree with the terms and conditions.

A "Next" button is located at the bottom right of the registration form.

## Event Calendar and Registration Module User Guide

### Flash Calendar Settings

This allows you to define what to show for the flash calendar module. Once the setting is saved, and only when you update or create a new event, the XML file is updated and the flash file is refreshed.

You can choose to display the following type of events:

- Show all events
- Show only featured events
- Show selected categories of events

#### Flash Calendar Settings

Generate XML for Flash Calendar:

Show events in Flash Calendar: Show all events for the period specified

Show future events in Flash Calendar for a period of: 3 Month(s)

Also show past events for a period of: 1 Month(s)

Link Type:

None

File ( A File On Your Site )

Default Image to Show in Flash if No Picture is Provided for the Event:

File Location: Root

File Name: bgimage1.png

[Upload New File](#)

The XML for Flash Calendar is only generated when you create/update or delete an event, so you need to create/update/delete an event to see the effect after saving this settings.

### Other Settings

The module allows you to integrate events posting and registration records with DNN Social, Active Social and Smart Thinker.

#### SOCIAL INTEGRATION

Module Integration: DNN Social

Add Event Active Social Key: eventcreate

Event Registration Active Social Key: eventattend

Journal Feed Viewing Permission: Inherit

Link attendee listing to profile, profile page: Calendar

---

Social Integration Content: Title: [EVENTTITLE]

Social Integration Content: Event URL: [READMOREINLINELINK]

Social Integration Content: Summary: [DESCRIPTION|200]

Social Integration Content: Body:

[Click here](#) for token references.

The AS Keys are from Active Social journal settings. Please refer to AS module user guide for more details.

## Event Calendar and Registration Module User Guide

### View Options

Many settings under View Options can be changed to control how the module behaves.

### General Settings

Under General Settings, many settings can be configured to change the looks and feel.

## DISPLAY SETTINGS

---

|  |  |
|--|--|
| Default View:                                    | <input type="checkbox"/> List View                               |
| Calendar Width and Height:                       | <input type="checkbox"/> 100% x <input type="text" value="500"/> |
| Event description length in list view:           | <input type="checkbox"/> 500                                     |
| Title length in calendar view:                   | <input type="checkbox"/> 15                                      |
| Title length in tool tip:                        | <input type="checkbox"/> 50                                      |
| Max size for event image can be uploaded:        | <input type="checkbox"/> 700 x <input type="text" value="600"/>  |
| Show events in other month for Calendar view:    | <input type="checkbox"/>   |
| Number of visible events in the Month view cell: | <input type="checkbox"/> 2                                       |
| List view to show events:                        | <input type="checkbox"/> Sort by event date in ascending order   |
| List view to show events for a period of:        | <input type="checkbox"/> 1 <input type="text" value="Month"/>    |
| Show search engine friendly URL:                 | <input type="checkbox"/>   |

---

|                                     |   |
|-------------------------------------|---|
| Display Sub Calendar Selector:      | <input type="checkbox"/>  |
| Display Categories Filter:          | <input checked="" type="checkbox"/>   |
| Configure Display Buttons:          | <input checked="" type="checkbox"/> Show "My Registration Manager"<br><input checked="" type="checkbox"/> Show "RSS Feed" button<br><input checked="" type="checkbox"/> Show "Calendar View" button<br><input checked="" type="checkbox"/> Show "List View" button<br><input checked="" type="checkbox"/> Show "Day View" button<br><input checked="" type="checkbox"/> Show "Week View" button<br><input checked="" type="checkbox"/> Show "Search"<br><input checked="" type="checkbox"/> Show "Cart" icon on toolbar<br><input checked="" type="checkbox"/> Show navigation buttons and date range<br><input checked="" type="checkbox"/> Show Time Zone dropdown list |
| Additional Custom Text on Tool Bar: | <input type="text"/>  |
| No event message:                   | <input type="text"/>  |
| Default Event Full Message:         | <input type="text"/>  |

---

|  |   |
|--|---|
| Configure Event Data:                              | <input checked="" type="checkbox"/> Show picture field for event data<br><input checked="" type="checkbox"/> Allow attachments<br><input checked="" type="checkbox"/> Allow recurring event<br><input checked="" type="checkbox"/> Allow registration<br><input checked="" type="checkbox"/> Allow email notification when entering event data<br><input checked="" type="checkbox"/> Show "Post to Social Group" Section |
| Default custom properties category for event data: | <input type="text"/> <input checked="" type="checkbox"/> Show   |

---

|   |   |
|---|---|
| Configure registration data:                            | <input checked="" type="checkbox"/> Show "Company" field<br><input checked="" type="checkbox"/> Show "Address" field<br><input checked="" type="checkbox"/> Show "Comments" field<br><input checked="" type="checkbox"/> Show "Fax" field |
| Default custom property category for registration form: | <input type="text"/> <input checked="" type="checkbox"/> Show   |

---

|  |  |
|--|--|
| Days of Events to Show in Reg Manager: | <input type="checkbox"/> From past <input type="text" value="0"/> days to future <input type="text" value="60"/> days. |
|--|--|


## Event Calendar and Registration Module User Guide

### Theme Settings

This section allows you to set the Theme for your calendar. The package comes with five themes:

1. Default (Blue) theme
2. Red theme
3. Green theme
4. Purple theme
5. Yellow theme

Each theme pack comes with a set of icons to be displayed on the Calendar view tool bar, and a Stylesheet CSS file.

You can change the CSS and click  to save it.

### THEME SETTINGS

Select your theme:

All templates are stored at /desktopmodules/eventscalendar/themes/ folder. To customize your own themes, just copy from one of the existing themes, and change the css class and images on your own.

Or use [online tool](#) to build your own custom themes. Steps to follow:

1. Use online tool to build your own theme.
2. When it asks for the control, just select "Scheduler".
3. Download the zip file.
4. Unzip to the /desktopmodules/eventscalendar/themes/ folder.
5. Then go to this View Options page to use your newly built theme.

### Calendar View Template

You can completely customize the display in the calendar view as well as the tool tip balloon. Tokens are fully supported such as the one provided by default is displayed below. Refer to Annex A for more details on how to use Token Replace.

#### Calendar View Template

[Click here](#) for token references.

```
<div style="background:[CATEGORYCOLOR];">[RECURRINGIMAGE][TITLE] </div >
```

**Event Link Template:**

```
<div class="Normal">
```

```
<div class="ListTitleRow"><div class="ListTitleBig"><a href="[READMORELINK]">[TITLE]
```

```
</a></div></div >
```

```
<div class="ListTitleSmall">[EVENTDATE] </div >
```

```
<div class="ListTitleSmall">[VENUE] [MAPLINK] <a target="_blank" href="{0}">(map)
```

```
</a><span></span></div >
```

```
<div class="ListContent">[DESCRIPTION] </div >
```

```
</div class="ListTitle">
```

[Load Default](#)

You can click on the "Click here for token reference" for a list of tokens available for the template.

You can also click on "Load Default" to restore the default template comes with the package.

The default templates are stored in the resource file,  
at /desktopmodules/eventscalendar/App\_LocalResources/Template.ascx.resx

### List View Template

This allows you to completely customize the List View template with Tokens.

#### Note:

If a Skin is selected to display the event detail, then only the event detail will be displayed in that skin and rest of the content on the page will not be displayed.

If no skin is provided, the event detail is displayed inline with the module. This means the event detail is displayed where the Calendar view is displayed, and other content on the page (if any) will still be displayed. (This is the default setting) You will notice a parameter is passed to the page: vw=2

## Event Calendar and Registration Module User Guide

**List View Template**

**Header Template:**

[Click here](#) for token references.

```
<div style="padding-top: 10px; border-bottom: 1px dotted; "></div >
<div style="overflow:auto; overflow-x:hidden; height:500px;"
```

**Item Template:**

```
<div class="Normal">
<div class="ListTitleRow">[CALENDARSTARTDATE]
<span class="ListEventDate">
<a href="[DAYVIEWLINK]">[EVENTDATE] </a>
</span>
<span class="ListTitle">[EDIT][RECURRINGIMAGE] </span>
<span class="ListTitle"><a href="[READMORELINK]">[TITLE] </a></span>
</div>
```

**Alternate Item Template:**

```
<div style="padding-top: 20px; border-bottom: 1px dotted;clear:both;"></div>
```

**Separator Template:**

```
</div>
```

**Footer Template:**

[Load Default](#)

You can also click on "Load Default" to restore the default template comes with the package. The default templates are stored in the resource file, at /desktopmodules/eventscalendar/App\_LocalResources/Template.ascx.resx

### Detail View Template Settings

This section allows you change the settings related to the detail view of the events.

**Detail View Template**

**Allow Detail View:**

**A separate window for event detail:**

**Event detail template:**

```
<div class="Normal">
<div class="ListTitleRow">[CALENDARSTARTDATE]
<span class="ListEventDate">
<a href="[DAYVIEWLINK]">[EVENTDATE] </a>
</span>
<span class="ListTitle">[EDIT][RECURRINGIMAGE] </span>
<span class="ListTitle"><a href="[READMORELINK]">[TITLE] </a></span>
</div>
```

**Event detail template for users who registered for the event:**

[Load Default](#)

**Display event detail using this Skin:**  Host  Site

<Use System Default> [Preview](#)

You can also click on "Load Default" to restore the default template comes with the package. The default templates are stored in the resource file,



## Event Calendar and Registration Module User Guide

at /desktopmodules/eventscalendar/App\_LocalResources/Template.ascx.resx

### Venue View Template Settings

This section allows you change the settings related to the venue view of the events. This is used when you click on the Venue name from the list view, a pop up window will show the venue detail using this template.

**Venue View Template**

Venue View Template:

```
<div class="vTable">
<div class="vTitle">[VENUENAME] </div>

<table>
[COUNTRYNAME] <tr class="vRow"> <td class="vCap">Country </td> <td class="vContent">
{0} </td> </tr>
[STATE] <tr class="vRow"> <td class="vCap">State </td> <td class="vContent">{0} </td> </tr>
[CITY] <tr class="vRow"> <td class="vCap">City </td> <td class="vContent">{0} </td> </tr>
[ADDRESS] <tr class="vRow"> <td class="vCap">Address </td> <td class="vContent">{0} </td>
</tr>
[ZIPCODE] <tr class="vRow"> <td class="vCap">Zip Code </td> <td class="vContent">{0} </td>
</tr>
[TEL] <tr class="vRow"> <td class="vCap">Tel </td> <td class="vContent">{0} </td> </tr>
[FAV] <tr class="vRow"> <td class="vCap">Fav </td> <td class="vContent">{0} </td> </tr>
</table>
```

[Load Default](#)

You can also click on “Load Default” to restore the default template comes with the package. The default templates are stored in the resource file, at /desktopmodules/eventscalendar/App\_LocalResources/Template.ascx.resx

## Event Calendar and Registration Module User Guide

### Maintenance

Three functions for event maintenance are provided.

- Purge Events  
You can purge events that is before the date specified.
- Export Events  
Allows you to export all events from the date range specified to Excel format.
- Import from DNN Events Module  
Allows you to import events from Default DNN Events, **this is only compatible with DNN Events 05.02.00**, if you are not running this version, you should upgrade to this version first before import. Visit <http://dotnetnuke.codeplex.com> to download the DNN Event 05.02.00 installation pack.

The screenshot displays the 'Events Calendar Maintenance' interface. It includes sections for 'Purge Events', 'Export Events', and 'Import from DNN Events Module'. The 'Import from DNN Events Module' section features a warning: 'WARNING: Compatible with DNN Events Module 05.02.00 ONLY.' Below this, there are fields for 'Import from DNN Events', a dropdown for 'Events', and date pickers for '1 2010 ~ 1 2012'. There are also checkboxes for 'Import Location' and 'Import Category'. The 'Import from CSV File' section has a warning: 'WARNING: Import only from CSV file. Download sample.' It includes a 'Browse...' button for file selection and a dropdown for 'For existing duplicate events' with the option 'Ignore (do nothing)'. The 'Import/Export with Google Calendar' section is divided into 'Import Events From Google Calendar' and 'Export Events to Google Calendar'. Both sub-sections have a 'For existing duplicate events' dropdown set to 'Ignore (do nothing)', a 'Google Calendar Timezone' dropdown, and input fields for 'Google Email' and 'Password'. The 'Import' sub-section also has an 'Import as Category' dropdown, while the 'Export' sub-section has an 'Export This Category' dropdown. 'Import' and 'Export' buttons are present at the end of each sub-section.


- Import from Excel File  
You can import from Excel file to create events quickly from existing data. Click on Download Sample link to get a sample file for data format.
- Import / Export from Google Calendar  
In order to import/export from Google Calendar, google account and password are required, and correct time zone should be selected for Google Calendar, this will be used to convert to ECR module's time zone setting.


To configure time zone, go to Main Settings >> General Section.

- Import from CSV file  
You can prepare csv file for your event data and use it to import to ECR module. You must follow the template strictly. For detailed instruction, click on "Download Sample" and refer to the detailed instructions online on how to prepare the template.






## Event Calendar and Registration Module User Guide

### Event Approval

Go to "My Events" page to check event listing, and approve events. Click on the link  from the tool bar.

Click  button at the module tool bar after login as an authorized user, you can see the list of events. You can choose to see "Show All My Events" or "Show Not Approved Events". You can Delete, Edit, or Approve events here.

| Show Not Approved Events  |   |   |     |                                  |                      |                      |                          |
|---|---|---|-----|----------------------------------|----------------------|----------------------|--------------------------|
|   |   |   | #   | Event Title                      | Event Date           | Created Date         | Approved                 |
|  |  |  | 217 | <a href="#">Dog Day</a>          | 3/10/2009 8:00:00 AM | 3/1/2009 7:22:29 AM  | <input type="checkbox"/> |
|  |  |  | 485 | <a href="#">dsfasdf</a>          | 6/3/2009 8:00:00 AM  | 6/3/2009 11:56:30 PM | <input type="checkbox"/> |
|  |  |  | 494 | <a href="#">Sample Meeting</a>   | 6/5/2009 8:00:00 AM  | 6/5/2009 4:40:47 AM  | <input type="checkbox"/> |
|  |  |  | 461 | <a href="#">fred</a>             | 5/28/2009 8:00:00 AM | 5/28/2009 1:32:31 AM | <input type="checkbox"/> |
|  |  |  | 499 | <a href="#">Jack and the Box</a> | 6/30/2009 7:00:00 AM | 6/8/2009 9:11:48 AM  | <input type="checkbox"/> |
|  |  |  | 530 | <a href="#">Haldimand Days</a>   | 7/1/2009 7:00:00 AM  | 7/1/2009 2:23:56 AM  | <input type="checkbox"/> |
|  |  |  | 531 | <a href="#">Haldimand Days</a>   | 7/1/2009 7:00:00 AM  | 7/1/2009 2:24:42 AM  | <input type="checkbox"/> |
|  |  |  | 519 | <a href="#">test</a>             | 6/25/2009 7:00:00 AM | 6/19/2009 5:59:45 AM | <input type="checkbox"/> |
|  |  |  | 271 | <a href="#">massage class</a>    | 3/31/2009 7:00:00 AM | 3/31/2009 3:59:58 AM | <input type="checkbox"/> |
|  |  |  | 370 | <a href="#">New Test Event</a>   | 5/6/2009 7:00:00 AM  | 5/6/2009 7:58:45 PM  | <input type="checkbox"/> |
|  |  |  | 435 | <a href="#">fnRHUNLABNkcg</a>    | 5/21/2009 6:30:00 AM | 5/21/2009 2:25:46 AM | <input type="checkbox"/> |
|  |  |  | 439 | <a href="#">hetenkTBirHR</a>     | 5/21/2009 6:00:00 AM | 5/21/2009 2:25:55 AM | <input type="checkbox"/> |

| Show All My Events   |   |  |     |                                      |                      |                      |                                     |
|--|---|--|-----|--------------------------------------|----------------------|----------------------|-------------------------------------|
|  |   |  | #   | Event Title                          | Event Date           | Created Date         | Approved                            |
|                         |  |  | 539 | <a href="#">Flash Calendar Test</a>  | 7/3/2009 10:30:00 PM | 7/3/2009 10:33:33 PM | <input checked="" type="checkbox"/> |
|                         |  |  | 6   | <a href="#">In the Name of Dance</a> | 2/2/2008 8:00:00 PM  | 4/30/2009 2:33:41 AM | <input checked="" type="checkbox"/> |
| 1  |   |  |     |                                      |                      |                      |                                     |
|  <a href="#">Return</a> |   |  |     |                                      |                      |                      |                                     |

## Event Calendar and Registration Module User Guide

### Manage Email Notifications

This is to configure all email notifications setting and templates. You can now fully control how, when and what email to be sent to the attendees/ or user who registered the event.

#### » Manage Email Notification ▾

##### ☐ General Settings

Send Email From:

Send From Friendly Name:

Email Type:

Send email upon event registration for FREE events

Send email upon event registration for PAID events

Also send duplicate email to event owner

Upon Registration, Send Duplicate Email To

Send email upon successful online payment for paid event

Send email if user click on Make Offline Payment

Send email upon manually receiving payment

Send email if registration status is changed

---

Send approval notification for unapproved new events

Send to this email address:

Send to all users under roles can approve events

##### ☐ Email Templates

Select email notification template:

[Update](#) [Return](#)

Select email template...

Select email template...

Send email upon event registration

Send email upon successful online payment for paid event

Send email if user click on Make Offline Payment

Send email upon manually receiving payment

Send email registration status is confirmed

Send email registration status is cancelled

Send approval notification for unapproved new events

- Send Email From: All notification email will be sent from this address.
- Email Type: Send email as Html or Text
- Send email upon event registration: Turn on this to send email when someone registers an event, however, if the email notification template is empty, no email will be sent.
- Also send duplicate email to event owner: Click this, the email notification will be sent as CC to event owner's email
- Send email upon successful online payment for paid event: Turn on this, to send email when attendee pays online
- Send email if user clicks on Make Offline Payment: Turn on this, an email will be sent to user when he choose to make offline payment, you can include instructions in the email for offline payment.
- Send email upon manually receiving payment: Send email when admin user clicks on "Payment Received" icon at Registration Manager.
- Send email if registration status is changed: Send email when admin user changes the registration status at Registration Manager.
- Send approval notification for unapproved new events: Turn on this, an email will be send to event approvers, to approve event when a new event is created.
- Send to this email address: Specify an email to receive notification for event approval
- Send to all users under roles can approve events: Turn on this, emails will be sent to all users under Roles that can approve events, when an new event is created that requires approval.

**Email Templates:** The email template must be configured for each type of notification.

#### **VERY IMPORTANT:**

**If you are not receiving emails for registration, please select the email template, and make sure it is not empty.**

**If the template is empty, even it is configured to send email, the email will not be sent.**

## Event Calendar and Registration Module User Guide

The email will be sent base on the template provided and typical emails sent are shown below:

cc.  
Subject: Event Registration: Sample Event Name

---

**Your registration for the following event is now Confirmed.**

**Sample Event Name**  
4/21/2010 2:30 PM - 3:00 PM

Event Venue suntec city

---

Attendees Information:

|                          |  |                         |
|--------------------------|--|-------------------------|
| SuperUser Account 889900 | <a href="mailto:support@invenmanager.com">support@invenmanager.com</a> | Public \$40.00          |
|                          |  | Buffet Lunch \$30.00 x  |
|                          |  | 2                       |
|                          |  | Buffet Dinner \$40.00 x |
|                          |  | 3                       |
|                          |  | <b>Total: \$220.00</b>  |

---

For more information, please visit the website:  
<http://dnn531.com/calendar/tabid/61/vw/3/itemid/4/d/20100421/default.aspx>

Thank you.  
My Website Infinity CMS v5.3.1

cc.  
Subject: Make Offline Payment for: Sample Event Name

---

**You opt to make offline payment for your registration for the following event.**

**Sample Event Name**  
4/21/2010 2:30 PM - 3:00 PM

Event Venue suntec city

---

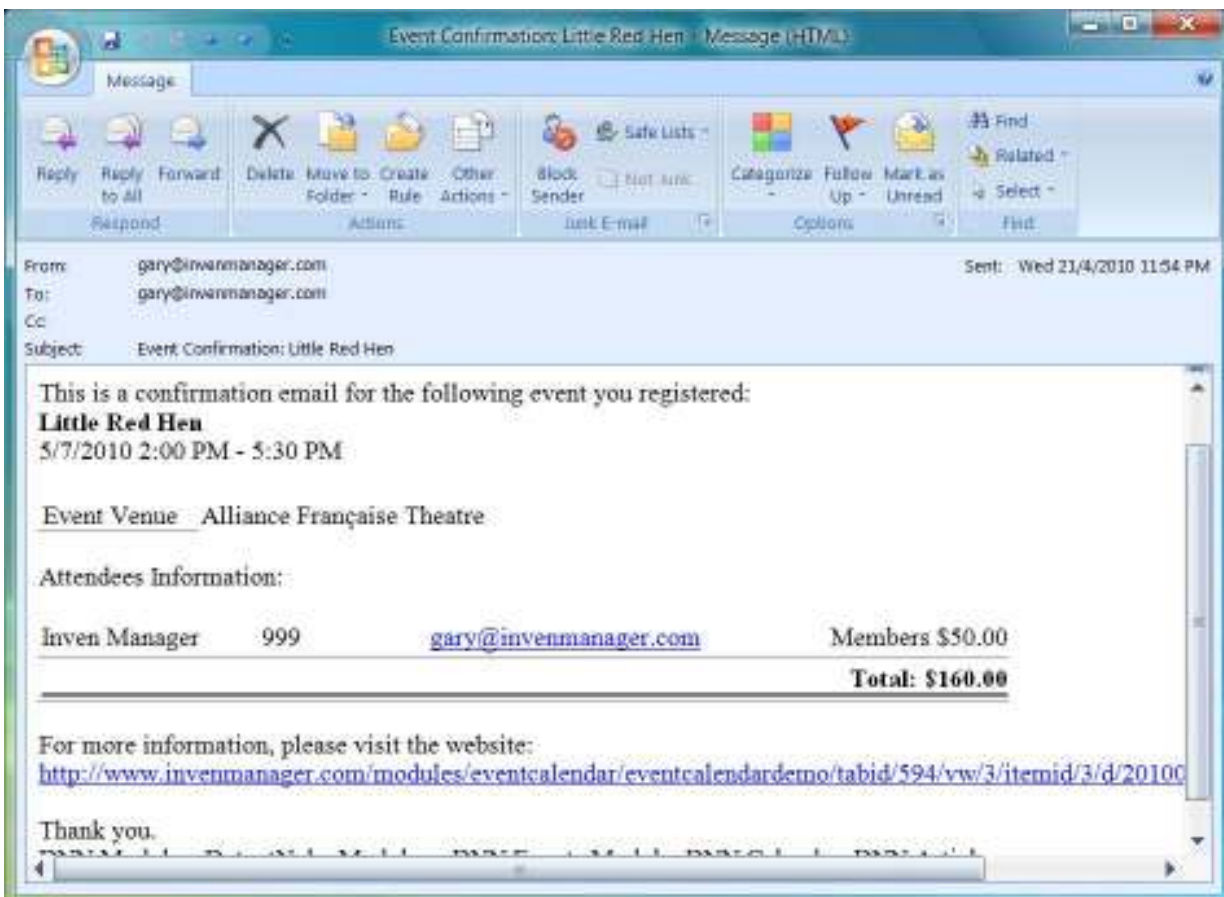
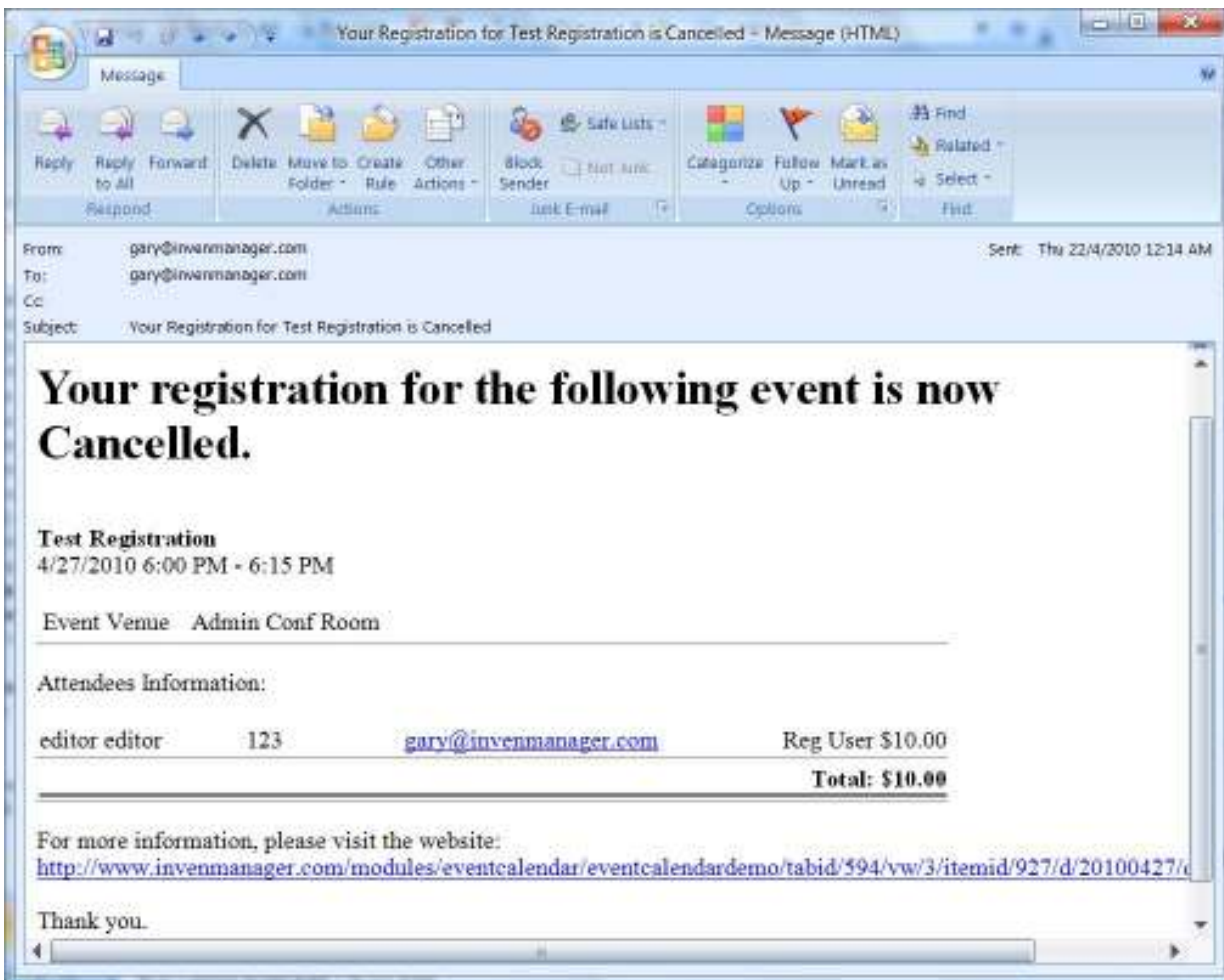
Attendees Information:

|                          |  |                         |
|--------------------------|--|-------------------------|
| SuperUser Account 889900 | <a href="mailto:support@invenmanager.com">support@invenmanager.com</a> | Public \$40.00          |
|                          |  | Buffet Lunch \$30.00 x  |
|                          |  | 2                       |
|                          |  | Buffet Dinner \$40.00 x |
|                          |  | 3                       |
|                          |  | <b>Total: \$220.00</b>  |

---

For more information, please visit the website:  
<http://dnn531.com/calendar/tabid/61/vw/3/itemid/4/d/20100421/default.aspx>

Thank you.  
My Website Infinity CMS v5.3.1



## Event Registration

If an event is set to allow registration, user can click on Register link to the Event Registration page as shown below.

1. Type of Fees  
This will appear only when you have specified a fee for the event.
2. You can also define Custom Properties for the registration form. Refer to the Custom Properties section for more.

### Event Registration

Event Information

What: test reg 01

When: 10/5/2011 12:30 AM - 1:30 AM (GMT-07:00) Mountain Time (US & Canada)

Where: test reg 01

---

General Information

Your Email:  \*

Add this event to personal calendar

[Next](#)

### Event Registration

Event Information

What: test reg 01

When: 10/5/2011 12:30 AM - 1:30 AM (GMT-07:00) Mountain Time (US & Canada)

Where: test reg 01

---

Attendees Information

First Name:  \*

Last Name:  \*

Fees:  \*

Email:  \*

Phone:  \*

Fax:

Company:

Sample List:

Sample Radio:  option1  option3  
 option2  option4

Address:

Remember this attendee

[\[Add Another Attendee\]](#) [\[Finish Adding Attendees\]](#)

You can tick on “Remember this attendee” to save the attendee data, so that you can re-use it next time when you register for other events. The system also allows you to Add Another Attendee, all the data available is for that attendee only. Once you finished, click on Register button.

## Event Calendar and Registration Module User Guide

If Accept Online Payment is enabled at the Settings page and if the event is not free (a type of fee is provided), the Payment page will be displayed after the Event Registration page.

### » Pay Event Registration ▾

|                          |                      |                              |                 |
|--------------------------|----------------------|------------------------------|-----------------|
| <input type="checkbox"/> | test reg 01          | 10/5/2011 12:30 AM - 1:30 AM | <u>\$259.00</u> |
| Promo Code:              | <input type="text"/> | <a href="#">Apply</a>        |                 |
|                          |                      |                              | <b>\$259.00</b> |

Next



### » Pay Event Registration ▾

Select payment method:

Previous

Next

### » Pay Event Registration ▾

|                     |   |   |   |   |
|---------------------|---|---|---|---|
| First/Last Name:    | <input type="text" value="SuperUser"/>                | <input type="text" value="Account"/>  | *   |   |
| Credit Card Number: | <input type="text"/>                                  |   |   | * |
| CSC Code:           | <input type="text"/>                                  |  |  | * |
| Expiration Date:    | <input type="text" value="01"/>                       | <input type="text" value="2011"/>   |   |   |
| Country:            | <input type="text" value="United States"/>            |   |   |   |
| Address:            | <input type="text" value="01 Street"/>                |   |   | * |
|                     | <input type="text"/>                                  |   |   |   |
| City:               | <input type="text" value="Phoenix"/>                  |   |   | * |
| State/Province:     | <input type="text" value="Arizona"/>                  |   |   |   |
| Zip/Postal Code:    | <input type="text" value="488900"/>                   |   |   | * |
| Telephone:          | <input type="text" value="8999-0028"/>                |   |   | * |
| Email:              | <input type="text" value="support@invenmanager.com"/> |   |   | * |

Previous

Confirm Payment

Version 6.0.1 offers options for user to skip the following steps of the registration process:


1. First step of registration form: Entering email address. This can be skipped if the user is currently logged in.
2. Last step of registration form: Summary of the attendee details.
3. First step of the Payment form: Enter email address and name.
4. Hide the promo code section of the Payment Form.

To skip the steps above, go to Main Settings under Registration section.



## Event Calendar and Registration Module User Guide

### Registration Manager

User can click  from the main calendar module to access the Registration Manager. It offers two different views to two types of users:

1. Normal users who is allowed to register events  
They can view their registration details of the past and future event registration, make amendments if necessary.
2. Users with Editor permission for the module  
They can view all the events registered, send mass mail to event participants.

**Registration Manager**

From: 10/2/2011 To: 12/1/2011

Event List: Show all events Show all users

Filter: (Enter attendee name, or email to filter)

Legend: Pending Confirmed Cancelled

View Report Design Report

Click "Design Report" to change columns for Attendee View

Overview Attendee View

| # | Event Date | Event Title | Email                    | Registration Date     | Paid?                               | Amount   | Pay By | Status    |
|---|------------|-------------|--------------------------|-----------------------|-------------------------------------|----------|--------|-----------|
| 2 | 10/4/2011  | test reg 01 | support@invenmanager.com | 10/1/2011 10:05:34 AM | <input type="checkbox"/>            | \$0.00   |        | Confirmed |
| 3 | 10/4/2011  | test reg 01 | support@invenmanager.com | 10/2/2011 3:12:41 PM  | <input checked="" type="checkbox"/> | \$100.00 |        | Confirmed |
| 4 | 10/4/2011  | test reg 01 | support@invenmanager.com | 10/2/2011 3:20:29 PM  | <input type="checkbox"/>            | \$175.00 |        | Confirmed |
| 5 | 10/4/2011  | test reg 01 | support@invenmanager.com | 10/2/2011 3:56:06 PM  | <input checked="" type="checkbox"/> | \$353.00 |        | Confirmed |
| 7 | 10/4/2011  | test reg 01 | support@invenmanager.com | 10/2/2011 4:09:24 PM  | <input type="checkbox"/>            | \$103.00 |        | Confirmed |
| 8 | 10/4/2011  | test reg 01 | support@invenmanager.com | 10/2/2011 4:40:15 PM  | <input checked="" type="checkbox"/> | \$129.00 | PayPal | Confirmed |

1

[Return](#)

The Attendee View can be configured from the [Design Report](#) page.

From: 10/2/2011 To: 12/1/2011

Event List: 10/4/2011 10:30 AM - 11:30 AM - test reg 01 Show all users

Filter: (Enter attendee name, or email to filter)

Legend: Pending Confirmed Cancelled

View Report Design Report

Click "Design Report" to change columns for Attendee View

Overview Attendee View

| #  | EventDate | MemberID | FirstName | LastName | Email                    | Phone    | Fax      | RegisteredDate        | RegType | IsPaid | AttendeeID | RegisteredBy | Status    | EventTitle  | SampleList   | SampleRadio | SampleText | Samplecheck |
|----|-----------|----------|-----------|----------|--------------------------|----------|----------|-----------------------|---------|--------|------------|--------------|-----------|-------------|--------------|-------------|------------|-------------|
| 2  | 10/4/2011 | 1        | SuperUser | Account  | support@invenmanager.com | 67412765 | 67412588 | 10/1/2011 10:05:34 AM | Public  | False  | 2          | host         | Confirmed | test reg 01 |              |             |            |             |
| 3  | 10/4/2011 | 1        | SuperUser | Account  | support@invenmanager.com | 67412765 | 67412588 | 10/2/2011 3:12:41 PM  | Public  | True   | 3          | host         | Confirmed | test reg 01 |              |             |            |             |
| 7  | 10/4/2011 | 1        | SuperUser | Account  | support@invenmanager.com | 67412765 | 67412588 | 10/2/2011 4:09:24 PM  | Public  | False  | 11         | host         | Confirmed | test reg 01 |              |             |            |             |
| 8  | 10/4/2011 | 1        | SuperUser | Account  | support@invenmanager.com | 67412765 | 67412588 | 10/2/2011 4:40:15 PM  | Public  | True   | 15         | host         | Confirmed | test reg 01 | value1 text1 |             |            |             |
| 9  | 10/4/2011 | 1        | SuperUser | Account  | support@invenmanager.com | 67412765 | 67412588 | 10/2/2011 6:03:11 PM  | Members | False  | 16         | host         | Confirmed | test reg 01 | value1 text1 |             |            |             |
| 11 | 10/4/2011 | 1        | SuperUser | Account  | support@invenmanager.com | 67412765 | 67412588 | 10/2/2011 10:34:16 PM | Members | False  | 17         | host         | Confirmed | test reg 01 | value1 text1 | Inven \$1   | option2    | option3     |

Total number of attendees: 6

From the Registration Manager, admin user is allowed to send bulk mail to event attendees from the mass mail facility provided. All attendees displayed from the filtering criteria will receive the emails.

**Send mass mail to event participants**

Send From: support@invenmanager.com

CC To Me:

Email Subject:

Email Body:

[Send](#)

You can enter attendee's name to filter for registration data.

## Event Calendar and Registration Module User Guide

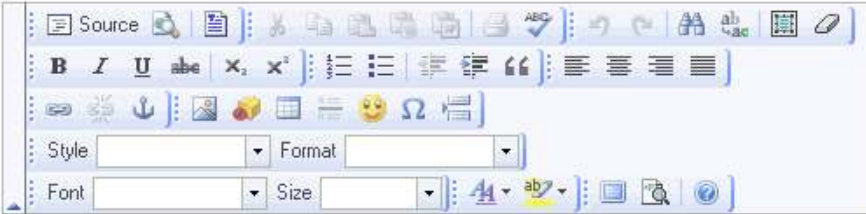
You can also design the report by displaying only useful data to your event administrators, they can export report in Excel and in HTML format.

Click on Design Report to configure the report.

### Design Report

Report Header:

Basic Text Box  Rich Text Editor



[Show custom editor options](#) | [Refresh Editor](#)

|   | Display Name   | View Order |
|---|----------------|------------|
| <input type="checkbox"/> ModuleID             | ModuleID       | 1          |
| <input type="checkbox"/> RegistrationID       | RegistrationID | 2          |
| <input type="checkbox"/> ItemID               | ItemID         | 3          |
| <input checked="" type="checkbox"/> EventDate | EventDate      | 4          |
| <input type="checkbox"/> MemberID             | MemberID       | 5          |
| <input checked="" type="checkbox"/> FirstName | FirstName      | 6          |
| <input checked="" type="checkbox"/> LastName  | LastName       | 7          |



These two columns are always included in the report:

1. RegistrationID
2. AttendeeID

**Bulk Registration**

Another feature offered by this module is to allow users to register for more than one event at one time, called "Bulk Registration"

The link to Bulk Registration is only available from the module action menu. If you want users to access to this page, you should expose the link to users manually. One way is to display the link using Custom Tex on the Tool Bar at the Settings page.

| Bulk Registration   |                        |   |  |
|---|------------------------|---|--|
| <input type="checkbox"/>  | HSBC Women's Champions | 10/3/2008 10:00:00 AM   | <input type="checkbox"/> Buffet Lunch<br><input type="checkbox"/> Vegetarian |
| <input type="checkbox"/>  | Little Red Hen         | 10/3/2008 12:00:00 PM   |  |
| <input type="checkbox"/>  | HSBC Women's Champions | 10/8/2008 10:00:00 AM   | <input type="checkbox"/> Buffet Lunch<br><input type="checkbox"/> Vegetarian |
| <input type="checkbox"/>  | HSBC Women's Champions | 10/13/2008 10:00:00 AM  | <input type="checkbox"/> Buffet Lunch<br><input type="checkbox"/> Vegetarian |
| <input type="checkbox"/>  | HSBC Women's Champions | 10/18/2008 10:00:00 AM  | <input type="checkbox"/> Buffet Lunch<br><input type="checkbox"/> Vegetarian |
| <input type="checkbox"/>  | HSBC Women's Champions | 10/23/2008 10:00:00 AM  | <input type="checkbox"/> Buffet Lunch<br><input type="checkbox"/> Vegetarian |
| <input type="checkbox"/>  | HSBC Women's Champions | 10/28/2008 10:00:00 AM  | <input type="checkbox"/> Buffet Lunch<br><input type="checkbox"/> Vegetarian |
|  | <a href="#">Return</a> |  | <a href="#">Register Selected Events</a>                                     |

## Events Calendar Satellite Module

The greatness of this module comes in with the flexibility offered by the magic Satellite Module. 

This is a separate module extension to allow you to display a list of events in a different format at a different page (for example, home page) and then link to the Events Calendar page for details. This is very useful if you want to highlight upcoming events to your visitors at home page. It is fully template based, so you can display it any way you want.

Below are some sample displays of the module:

### Events Calendar Satellite

| February 2009 |     |     |     |     |     |     |
|---------------|-----|-----|-----|-----|-----|-----|
| Sun           | Mon | Tue | Wed | Thu | Fri | Sat |
| 1             | 2   | 3   | 4   | 5   | 6   | 7   |
| 8             | 9   | 10  | 11  | 12  | 13  | 14  |
| 15            | 16  | 17  | 18  | 19  | 20  | 21  |
| 22            | 23  | 24  | 25  | 26  | 27  | 28  |
| 1             | 2   | 3   | 4   | 5   | 6   | 7   |
| 8             | 9   | 10  | 11  | 12  | 13  | 14  |

 test reg

2/21/2009 9:30 PM - 10:30 PM



test

[Register](#)
[More...](#)
[Export To Desktop](#)
[Return](#)

| Events Calendar Satellite                               |
|---|
| This is a all day event<br>10/3/2008                    |
| HSBC Women's Champions<br>10/3/2008 10:00 AM - 3:00 PM  |
| Little Red Hen<br>10/3/2008 12:00 PM - 9:00 PM          |
| Standard Chartered<br>10/3/2008 5:00 PM - 7:00 PM       |
| HSBC Women's Champions<br>10/8/2008 10:00 AM - 3:00 PM  |
| HSBC Women's Champions<br>10/13/2008 10:00 AM - 3:00 PM |
| HSBC Women's Champions<br>10/18/2008 10:00 AM - 3:00 PM |
| HSBC Women's Champions<br>10/23/2008 10:00 AM - 3:00 PM |
| HSBC Women's Champions<br>10/28/2008 10:00 AM - 3:00 PM |

## Event Calendar and Registration Module User Guide

| Satellite                 |                                |
|---------------------------|--------------------------------|
| 02 May 2008 10:00 ~ 18:00 | Road Show                      |
| 02 May 2008 14:00 ~ 17:30 | <a href="#">Little Red Hen</a> |
| 02 May 2008 20:00 ~ 21:00 | In the Name of Dance           |
| 03 May 2008               | HSBC Women's Champions         |
| 07 May 2008 14:00 ~ 17:30 | Little Red Hen                 |
| 07 May 2008 20:00 ~ 21:00 | In the Name of Dance           |
| 11 May 2008               | HSBC Women's Champions         |
| 12 May 2008 10:00 ~ 18:00 | Road Show                      |
| 12 May 2008 14:00 ~ 17:30 | Little Red Hen                 |
| 12 May 2008 20:00 ~ 21:00 | In the Name of Dance           |

**JUL 13** 7/13/2009 6:00 PM - 8:00 PM [Louis Vuitton Commemorates 40th Anniversary of Man's Conquest of the Moon](#)



[New York Stock Exchange \(map\)](#)

Louis Vuitton (NYSE Euronext Paris: MC) commemorates the 40th anniversary of man's conquest of the moon. In honor of the occasion, famous astronauts Buzz Aldrin and Jim Lovell, along with Daniel Lalonde, President and CEO of Louis Vuitton North America, ring The Closing Bell®. That evening, Louis Vuitton celebrates the 40th anniversary of the lunar landing at the American Museum of Natural History. Aldrin and Lovell are featured, along with astronaut Sally Ride in Louis...

[sample attachment.txt](#)

[Register](#) • [More...](#) • [Export To Desktop](#)

**JUL 13** 7/13/2009 6:00 PM - 9:00 PM [Weekly Gathering](#)



[Larry's Bar \(map\)](#)

Weekly gathering, it is Friday again!

Please confirm your attendance with Wendy!!!

## Event Calendar and Registration Module User Guide

### View Options

Under the View Options of the Satellite Module, you can change the looks and behavior.

|   |   |
|---|---|
| <input checked="" type="checkbox"/> Display Events for This Module:         | <input checked="" type="checkbox"/> Calendar: Events Calendar (ModuleID=762)  |
| <input checked="" type="checkbox"/> Show events:                            | Show following categories of events: <ul style="list-style-type: none"> <li><input checked="" type="checkbox"/> Category 001 IMP</li> <li><input checked="" type="checkbox"/> Category 002 IMP</li> <li><input checked="" type="checkbox"/> General Events</li> <li><input checked="" type="checkbox"/> Other Events</li> <li><input checked="" type="checkbox"/> Special Events</li> </ul> |
| <input checked="" type="checkbox"/> Display Events Starting From This Date: | <input type="text"/>  |
| <input checked="" type="checkbox"/> Specify The Period To Display Events:   | 2 Month Sort by event date in ascending order   |
| <input checked="" type="checkbox"/> Max number of events to display:        | <input type="text" value="-1"/>   |
| <input checked="" type="checkbox"/> Link to main calendar day view:         | <input type="checkbox"/> (if this is checked, this module should be linked to ONLY one main calendar module.)   |
| <input checked="" type="checkbox"/> Header Template:                        | <pre>&lt;div style="padding-top: 10px; border-bottom: 1px dotted;"&gt;</pre>  |
| <input checked="" type="checkbox"/> Item Template:                          | <pre>&lt;div class="Normal"&gt; &lt;div class="ListTitleRow"&gt;[CALENDARSTARTDATE] &lt;span class="ListEventDate"&gt; &lt;a href="[DAYVIEWLINK]"&gt;[EVENTDATE]&lt;/a&gt; &lt;/span&gt; &lt;span class="ListTitle"&gt;[EDIT][RECURRINGIMAGE] &lt;/span&gt; &lt;span class="ListTitle"&gt;&lt;a href="[READMORELINK]"&gt;[TITLE]&lt;/a&gt;&lt;/span&gt;</pre>                               |
| <input checked="" type="checkbox"/> Alternate Item Template:                | <pre>&lt;div style="padding-top: 20px; border-bottom: 1px dotted;"&gt;</pre>  |
| <input checked="" type="checkbox"/> Separator Template:                     | <pre>&lt;div style="padding-top: 20px; border-bottom: 1px dotted;"&gt;</pre>  |
| <input checked="" type="checkbox"/> Footer Template:                        | <pre>&lt;div style="padding-top: 20px; border-bottom: 1px dotted;"&gt;</pre>  |

- Display Events for This Module: Select which Events Calendar module to link to this Satellite Module
- Show Events: You can set to one of the following:
  - a. Show featured events only
  - b. Show all events
  - c. Show selected categories only
- Display Events Starting From This Date: You can specify a date from which the events will be shown. If nothing is provided, it will display events starting from today.
- Specify the Period To Display Events: Display events from the date specified for the period specified.
- Max Number of Events to Display: The Max event count to display in this module.
- Display Small Calendar: If this is ticked, a small calendar with dates highlighted if events exist on the day. The behavior of this small calendar also can be configured to either link to Main Calendar page (when clicked) or show events at the bottom of the small calendar.
- Only Display Category List and Link to Main Calendar: If this is ticked, this module will only render a list of events and link to the main calendar, as shown in the next picture.
- Display Category Drop Down List: Tick this to display the Category filter drop down list.
- Link to Main Calendar Day View: If this is ticked, when you click on a day on the small calendar, it will take you to the main calendar day view of that particular day, instead of displaying a list of events at the bottom of the small calendar. (This is only in effect when small calendar is displayed)
- View Templates: This is the same as the List View Template. Please refer to Annex A for available tokens.

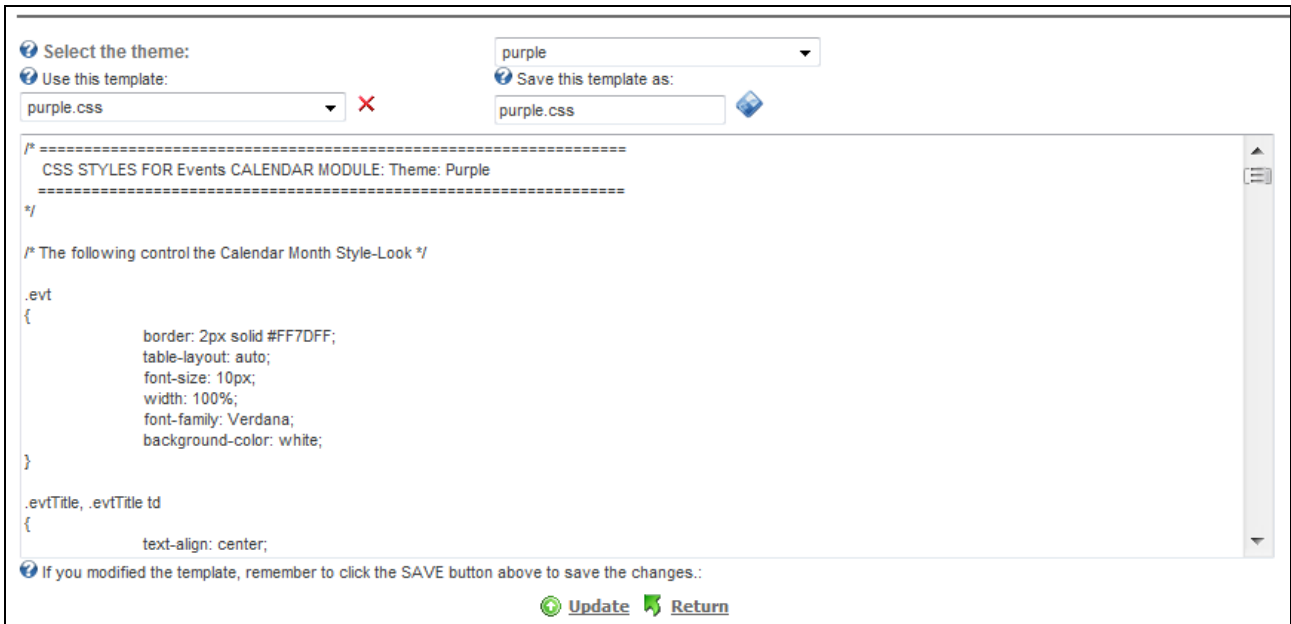
## Event Calendar and Registration Module User Guide

If the “Only Display Category List and Link to Main Calendar” option is ticked, the Satellite module will display like this:



Click on the link to view events in that category in the main calendar.

From the View Options, you are allowed to set a style sheet for the display, similar to the Main Settings to configure for the main calendar.



## Events Calendar Flash Calendar

Another separate module comes in the package is the Flash Calendar which highlight the events in a Flash format, and link to the event detail page.



The flash file reads an XML file which is generated by the Events Calendar main module. In order to have it generated, the option for **Generate XML for flash calendar** at the Main Settings should be checked, and an xml file will be generated each time an event is posted or deleted.

### Flash Calendar Settings

Generate XML for Flash Calendar:

Show events in Flash Calendar: Show all events for the period specified

Show future events in Flash Calendar for a period of: 3 Month(s)

Also show past events for a period of: 1 Month(s)

Link Type:

None

File ( A File On Your Site )

Default Image to Show in Flash if No Picture is Provided for the Event:

File Location: Root

File Name: bgimage1.png

[Upload New File](#)

The XML for Flash Calendar is only generated when you create/update or delete an event, so you need to create/update/delete an event to see the effect after saving this settings.

The path of the XML is at:  
[PortalRootDirectory]/eventscalendar[ModuleID].xml

For example:  
/portals/0/eventscalendar862.xml (where 862 is the ModuleID of the main Event Calendar module)

The xml file is used by the Flash module to read the events and display it.

**Note:**

Currently the design of the Flash Calendar **can only display one event per day**, this is due to the design constraint. If you want to display all events for a day, the flash calendar may not be a desirable solution for you.



## Event Calendar and Registration Module User Guide

### View Options

The Flash Calendar is very flexible you can configure many settings from the View Options page.

The first thing you need to select an XML file to display events, which is generated by the main calendar module as described in previous page.

You can also set the size, display color, the Detail button colors. The default size is 800 x 180 px. If you adjust the size, it should maintain the aspect ratio. It means if you reduce the width by 10%, you should also adjust the height by 10%.

You need to select a background file for the flash calendar, the size of this file should be 800 x 800px. You can visit this page to get free background templates: <http://www.invenmanager.com/tabid/728/Default.aspx>

When the Flash Calendar is first loaded on the page, before user click on any particular day, a default flash file will be played. You are allowed to load any flash file, this is flexible because you may want to highlight certain events in this flash to display on your home page.

All you need to do is to create a small flash file with size of 600 x 180px. Again, you can visit this page to get free flash templates: <http://www.invenmanager.com/tabid/728/Default.aspx>

|   |  |
|---|--|
| <b>Default Flash File:</b>                    | <input type="text" value="/DesktopModules/EventsCalendar/scripts/eventscalendar.swf"/>                           |
|   | <b>File Location:</b><br><input type="text" value="Root"/>   |
| <b>Events Calendar XML file:</b>              | <input type="text" value="eventscalendar762.xml"/><br><a href="#">Upload New File</a>                            |
| <b>Flash Width:</b>                           | <input type="text" value="800"/> px  |
| <b>Flash Height:</b>                          | <input type="text" value="180"/> px  |
| <b>Event Title Text Color:</b>                | <input type="text" value="#006633"/>   |
| <b>Event Date Text Color:</b>                 | <input type="text" value="#FF3333"/>   |
| <b>Detail Button Background Color:</b>        | <input type="text" value="#FFCC33"/>   |
| <b>Detail Button Text Color:</b>              | <input type="text" value="#FFFF33"/>   |
| <b>Detail Button Background Color Over:</b>   | <input type="text" value="#CCFF00"/>   |
| <b>Detail Button Text:</b>                    | <input type="text" value="Detail"/>  |
|   | <b>Link Type:</b><br><input type="radio"/> None<br><input checked="" type="radio"/> File ( A File On Your Site ) |
| <b>Background Image:</b>                      | <b>File Location:</b><br><input type="text" value="Root"/>   |
|   | <b>File Name:</b><br><input type="text" value="bgimage1.png"/><br><a href="#">Upload New File</a>                |
|   | <a href="#">Download free template</a>   |
|   | <b>Link Type:</b><br><input type="radio"/> None<br><input checked="" type="radio"/> File ( A File On Your Site ) |
| <b>Default Flash to Play:</b>                 | <b>File Location:</b><br><input type="text" value="Root"/>   |
|   | <b>File Name:</b><br><input type="text" value="TestFlash.swf"/><br><a href="#">Upload New File</a>               |
|   | <a href="#">Download free template</a>   |
| <a href="#">Return</a> <a href="#">Update</a> |  |

## Event Calendar and Registration Module User Guide

Sample Flash Calendar are shown below:



**Flash Calendar Test**

Friday, 3 JUL 2009

Flash Calendar Test

[Details](#)

JULY - 2009

| Mo | Tu | We | Th | Fr | Sa | Su |
|----|----|----|----|----|----|----|
| 29 | 30 | 1  | 2  | 3  | 4  | 5  |
| 6  | 7  | 8  | 9  | 10 | 11 | 12 |
| 13 | 14 | 15 | 16 | 17 | 18 | 19 |
| 20 | 21 | 22 | 23 | 24 | 25 | 26 |
| 27 | 28 | 29 | 30 | 31 |    |    |



**Louis Vuitton**

Monday, 13 JUL 2009

Louis Vuitton (NYSE Euronext Paris: MC) commemorates the 40th anniversary of man's conquest of

[Detail](#)

JULY - 2009

| Mo | Tu | We | Th | Fr | Sa | Su |
|----|----|----|----|----|----|----|
| 29 | 30 | 1  | 2  | 3  | 4  | 5  |
| 6  | 7  | 8  | 9  | 10 | 11 | 12 |
| 13 | 14 | 15 | 16 | 17 | 18 | 19 |
| 20 | 21 | 22 | 23 | 24 | 25 | 26 |
| 27 | 28 | 29 | 30 | 31 |    |    |



**Park District of FRANKLIN PARK**

Monday, 20 JUL 2009

**Discovery Camp Session 3 Starts**

Discovery Camp Session 3 begins today. Don't miss out on the fun! Call us at 847-455-2852 to re

[Details](#)

JULY - 2009

| Mo | Tu | We | Th | Fr | Sa | Su |
|----|----|----|----|----|----|----|
| 29 | 30 | 1  | 2  | 3  | 4  | 5  |
| 6  | 7  | 8  | 9  | 10 | 11 | 12 |
| 13 | 14 | 15 | 16 | 17 | 18 | 19 |
| 20 | 21 | 22 | 23 | 24 | 25 | 26 |
| 27 | 28 | 29 | 30 | 31 |    |    |

This flash calendar sample was customized by [Accuraty Solutions](#)

## Events Calendar Reg Detail

This is a separate module that to be added at a page, by passing in a parameter: "regid", it will display the event registration information base on the template configured for that module.

An example to use this module is placing it on the Redirection page upon event registration. Under Main Settings, you can configure the page to redirect for **successful registration**, **offline payment**, **successful payment** and **failed payment**.

Once you place the Reg Detail module on the redirection page, it will be pass a parameter like this:  
<http://www.yourdomain.com/tabid/100/redirectionpage.aspx?regid=xxx> or  
<http://www.yourdomain.com/tabid/100/redirectionpage.aspx?pid=xxx> (upon payment)

And this page will show the registration detail, so you can use it to display things like: (by changing the template)

- Instruction after event registration
- Offline payment instructions
- Invoice for successful payment
- Instructions to pay after failed payment

Click on View Options to configure the template as shown below.

### ▼ Reg Detail View Options

Registration detail template:

```
<style type="text/css">
.rCap {width:120px;align:left;}
.rContent {}
.rRow {padding-top:5px;width:750px;border-bottom:1px dotted;}
.regTotalFees {text-align:right;padding-
top:10px;width:750px;border-bottom:2px double;font-weight:bold;}
.regAdditionalFees {text-align:right;padding-
top:10px;width:750px;border-bottom:1px dotted;}
.regName {width:170px;}
.regPhone {width:130px;}
.regEmail {width:250px;}
.regRegType {width:200px;text-align:right;}
.rTable {width:730px;border-bottom:1px dotted;}
</style></head>

<h1>Your registration for the following event is now <strong>
[STATUS]</strong>.</h1>
<br/>
Your registration code is: [REGISTRATIONID]
<br/><br/>
<div style="font-weight: bold;">[EVENTTITLE]</div>
[EVENTDATE]
<br/>
<table cellpadding="2" cellspacing="0" class="rTable">
[VENUE|<tr><td class="rCap">Event Venue</td><td>{0}</td></tr>]
[OPTIONALITEMS|<tr><td class="rCap">Options</td><td>{0}
</td></tr>]
[COMPANY|<tr><td class="rCap">Company</td><td>{0}</td></tr>]
```

[Update](#) [Return](#)

One example of the Reg Detail module is shown below, this is using the default template.

Events Calendar Reg Detail

**Your registration for the following event is now Confirmed.**

Your registration code is: 8

**test reg 01**  
10/4/2011 10:30 AM - 11:30 AM (GMT+03:00) Baghdad

| First Name | Last Name | Email                    | Tel      | Fax      | Fees    |
|------------|-----------|--------------------------|----------|----------|---------|
| SuperUser  | Account   | support@invenmanager.com | 67412765 | 67412508 | \$10.00 |

Dinner \$0.00 x 1  
buffet \$33.00 x 3  
Lunch \$30.00 x 5

**Total Amount \$259.00**

[Click here to view event detail.](#)

## Events Calendar Payment Module

This is an optional module that can be added to a separate page for payment processing.

By default, the module will use the same page (same as the main calendar page) to process payment, because the payment module is already built in the main calendar module. But if you do so, the default payment page will use the Admin skin instead of the normal skin.

So, you can use the Payment module in a different page, it can be a different skin. You also can use this this module in a secured page for credit card processing (SSL page).

After you created the payment page, you must configure the Main Settings at the main calendar module to link to the payment page as shown below:

| Event Registration & Payment                             |  |
|--|--|
| Allow RSVP:  | <input type="checkbox"/>                             |
| Payment processing page:                                 | Calendar <input type="checkbox"/> Use SSL (https://) |
| Redirection Tab After Registration for free event:       | ...Reg Test  |
| Redirection Tab after registration + successful payment: | ...Reg Test  |
| Redirection Tab after registration + failed payment:     | ...Reg Test  |
| Redirection Tab for Offline Payment:                     | ...Reg Test  |
| Additional Fees:   | <input type="text"/>                                 |
| Accept Online Payment:                                   | <input checked="" type="checkbox"/>                  |
| Payment Currency and Display Format:                     | U.S. Dollars (USD) en-US \$100.00                    |

## Events Calendar Quick Add

Use this module to add event quickly by providing basic data. You need to configure the module to link to one of the main calendar module first.

### Events Calendar Quick Add

Event Title

Event Venue      Date      Time

     4/25/2010

View options for the quick add module.

### Quick Add Options

Quick Add Event to This Module:

Event Time Interval:

## Events Calendar Promo Codes

Use this module to manage Promo Codes, this has been explained in the previous Edit Event section.

If you place the Promo Codes module onto a new page, you can manage the Promo Codes for any events by specifying -1 for the eventID.

### EVENTS CALENDAR PROMO CODES

---

Module:

Promo Code Name:

Description:

Issued Quantity:

Valid Period:

Event Item ID:  (Enter -1 so the code can be used for any event, or event ID)

Discount:   By percentage, %  By amount, \$

Max Discount Amount:  (Max discount \$ to give if it is by %, enter 0 for no limit)

Minimum Price:  (Minimum purchase price to enjoy this discount)

Each user can only use the code one time only

[Update](#)

| # | Name     | Issued | Redeemed | Discount \$ | Discount % | Max \$ | EventID | Min Price | Valid Period                                       |
|---|----------|--------|----------|-------------|------------|--------|---------|-----------|--|
| ✖ | 1 ECR601 | 100    | 0        | 0           | 20         | 0      | -1      | 0         | 10/31/2012 10:26:12 PM<br>- 11/10/2012 10:26:12 PM |

If you click the “Edit Promo Codes” link from the Edit event page, the promo codes can only be used for that event.

## Events Calendar Search Module

The search module allows search by date, category, as well as any of the custom properties. You can configure the search options at the View Options page for this module.

### Events Calendar Search

Search From:

Event Date: From:  To:

Only search events allow registration  Only search featured events


Events Contain:

Event Organizer:

Another Custom Value:

---


**APR 27** [4/27/2010 2:00 PM - 5:30 PM](#) [Little Red Hen](#)

 [Alliance Française Theatre \(map\)](#)  
An all-new production of this classic tale with new songs, interactions and even more energy and colour! One day Little Red Hen found some grains of wheat. "Maybe I can make some bread from these," s...

[Register](#) • [More...](#) • [Export To Desktop](#)

---

**APR 27** [4/27/2010 8:00 PM - 9:00 PM](#) [In the Name of Dance](#)

 [Play Den, The Arts House at the Old Parliament \(map\)](#)  
Come and witness how 4 ordinary ladies (actresses Audrey Luo, Koh Wan Ching and dancers Rachel Tan, Michelle Ang) gone wacky over their limits to discover an extraordinary boundless world. An artistic ...

[events calendar 2.0 user guide.doc](#)  
[More...](#) • [Export To Desktop](#)

## Events Calendar Attendance

With this module, you can do the following:

- Mark Attendance, change status to Attended, Absent, or Tardy
- Print Attendance Report
- Print Name Tags (Template Based)
- Send Bulk Email Base on Attendance Status
- Export Report in Excel

### EVENTS CALENDAR ATTENDANCE

Event Date From:  To:  Search ● Attended ● Absent ● Tardy

Event List:  Change status for ALL:

| #  | Event Date | First Name | Last Name | Email                    | Phone     | Registration Date | Registered By     | status | Change Status  |
|----|------------|------------|-----------|--------------------------|-----------|-------------------|-------------------|--------|--|
| 13 | 11/2/2012  | Larry      | Chris     | support@invenmanager.com | 890398989 | 10/29/2012        | SuperUser Account | ●      | <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>            |
| 15 | 11/2/2012  | Teller     | Morris    | teller@invenmanager.com  | 865333222 | 10/29/2012        | SuperUser Account | ●      | <input type="checkbox"/> <input type="checkbox"/> <input checked="" type="checkbox"/>            |
| 6  | 10/30/2012 | test       | reg       | test@testing.com         | 999       | 10/23/2012        | Guest             | ●      | <input checked="" type="checkbox"/> <input type="checkbox"/> <input checked="" type="checkbox"/> |
| 9  | 10/30/2012 | abc        | 123       | test123@abc.com          | 4556      | 10/23/2012        | Guest             | ●      | <input type="checkbox"/> <input type="checkbox"/> <input checked="" type="checkbox"/>            |
| 4  | 10/24/2012 | SuperUser  | Account   | gary@invenmanager.com    | 7766      | 10/21/2012        | SuperUser Account | ●      | <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>            |

SEND MASS MAIL TO EVENT PARTICIPANTS

Send From:  \*  cc to me

Send To:

Email Subject:  \*

Email Body:

[Send](#)

## Event List Module

This module is very similar to the Satellite module, with less display functions, but added search and filter features.

The other difference is the sorting function, by using the default template, clicking on the header you can sort the events.

### EVENTS CALENDAR EVENT LIST

Search From:

Event Date: From:  To:

Events Contain:

| #  | Event Title              | Event Date                     | Venue       |
|----|--------------------------|--------------------------------|-------------|
| 7  | Test quick add           | 10/23/2012 8:00 AM - 8:30 AM   | adde        |
| 6  | 燕水吧长寿店开业大吉               | 10/24/2012 1:00 PM - 2:00 PM   | 重庆          |
| 2  | test DNN Social 01       | 10/24/2012 10:00 PM - 11:00 PM |             |
| 4  | test DNN Social 03       | 10/26/2012 9:00 PM - 10:00 PM  | Suntec City |
| 12 | test attach 04 - updated | 10/28/2012 2:00 AM - 3:00 AM   |             |
| 8  | test attach 01           | 10/29/2012 1:00 AM - 2:00 AM   |             |
| 3  | test DNN Social 02       | 10/29/2012 9:00 PM - 10:00 PM  | Suntec City |
| 9  | test attach 02           | 10/30/2012 1:00 AM - 2:00 AM   |             |
| 5  | test DNN Social 05       | 10/30/2012 9:00 PM - 10:00 PM  | Suntec City |
| 13 | test attach 06           | 11/1/2012 6:00 AM - 7:00 AM    |             |

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## Event Calendar and Registration Module User Guide

The sorting feature is offered by the template specified at the view options. Actually if you put the same template for the Satellite module, the sorting feature will work as well.

If you need to sort by other column, you just need to change the template accordingly by adding the columns to the Item Template with the tokens. Remember to change the Header template to have the same column headers accordingly.

### VIEW OPTIONS

Display Events for This Module:  cmstest  
 Events Calendar

Default numbers of events per page:

No event message:

---

Header Template:   

```
<table id="tblEvents" cellpadding="1" class="tablesorter" style="width: 100%;">
  <thead>
    <tr>
      <th style="width: 30px">
        #
      </th>
      <th>
        Event Title
      </th>
      ...
    </tr>
  </thead>
  <tbody>
    <tr>
      <td>
        [ITEMID]
      </td>
      <td>
        [TITLE]
      </td>
      <td>
        [EVENTDATE]
      </td>
      ...
    </tr>
  </tbody>
</table>
```

Item Template:

Alternate Item Template:

Separator Template:

Default header template

```
<table id="tblEvents" cellpadding="1" class="tablesorter" style="width: 100%;">
  <thead>
    <tr>
      <th style="width: 30px">
        #
      </th>
      <th>
        Event Title
      </th>
      <th>
        Event Date
      </th>
      <th>
        Venue
      </th>
    </tr>
  </thead>
  <tbody>
```

## Event Calendar and Registration Module User Guide

Default item template:

```
<tr>
  <td>
    [ITEMID]
  </td>
  <td>
    [TITLE]
  </td>
  <td>
    [EVENTDATE]
  </td>
  <td>
    [VENUE]
  </td>
</tr>
```

## Personal Events Module

This module displays almost same as the main calendar view. But it does not allow you to add or edit events. You can remove an event from the personal calendar, but it will be still in the main calendar module.

In order to add events to the personal events module, you can add the [ADDTOPERSONAL] token at the main calendar template.

This is particularly useful when you have multiple main calendars to show different events on the same portal. As a user he can add events he is interested to his Personal Events. And then view all of them at the Personal Events module.

The screenshot displays the 'EVENTS CALENDAR PERSONAL EVENTS' interface. At the top, there is a dropdown menu for '(UTC-08:00) Baja California'. Below it, navigation controls show 'Today' and 'Nov, 2012'. The main calendar grid shows dates from 29 to 2. A modal window titled 'Little Red Hen' is open, showing event details for 11/2/2012 from 1:30 PM to 6:30 PM. The modal includes a 'test aaa' description, 'Register' and 'More...' buttons, and a list of attachments: '[x] test attach 06' and '[x] Little Red Hen'. The calendar grid shows dates from 29 to 2, with the event 'Little Red Hen' highlighted on the 2nd.

## Advanced Custom Properties

This module works with Custom Properties, and it is compatible with Custom Properties 1.3, this is a separate module that needs to be installed separately. (it comes in the same install package)

To access the settings, click on “Manage Custom Properties” from the module menu.

Custom Properties Definitions

| Edit | Del | Category                  | Property Name | Token Name          | Display Name | Data Type    | Length | Default Value | Required | Visible | View Order |
|------|-----|---------------------------|---------------|---------------------|--------------|--------------|--------|---------------|----------|---------|------------|
|      |     | Default Event Data        | SampleRadio   | {CUSTOMSAMPLERADIO} | Sample Radio | Radio Button | 0      | option3       | False    | True    | 0          |
|      |     | Default Registration Data | SampleText    | {CUSTOMSAMPLETEXT}  | SampleText   | Text         | 0      | default value | False    | True    | 0          |
|      |     | Default Registration Data | Samplecheck   | {CUSTOMSAMPLECHECK} | Sample check | Check Box    | 0      | option2       | False    | True    | 0          |
|      |     | Default Registration Data | SampleList    | {CUSTOMSAMPLELIST}  | Sample List  | List         | 0      | value3        | False    | True    | 0          |

[Return](#) [Add New Custom Property](#)

### Overview

The custom properties can be used for Events data, as well as for Registration data.

It is very easy to use the custom properties in the following steps:

1. Go to Manage Custom Property Categories and create a category so that you can use it later on.
2. Add custom property, such as Text box, dropdown list and set it to one of the category.
3. When you edit an event, you can choose a custom property category for the event data, and registration form as well. And then the properties under that category will be displayed for event data or on the event registration form.

### Custom Property Categories

This screen shot shows how to add/edit the custom property category.

» Edit Custom Property Categories

Category Name:  \*

Share this category with other modules

[Add Category](#)

|  |  | Category ID | Category Name             |
|--|--|-------------|---------------------------|
|  |  | 8           | Default Event Data        |
|  |  | 12          | Default Registration Data |
|  |  | 5           | Family Events Category    |

[Return to Custom Properties List](#)

## Event Calendar and Registration Module User Guide

### Create/Edit Custom Property

To create a new custom property, click on Add. You can specify the data length, Stylesheet, display name and so on to be used for this Text field. And you can choose whether it is a single line or multi line text box.

**NOTE:**

You can choose to share this property with other modules, if this is ticked, this property becomes visible to other Event Calendar modules on the same portal. If this is unchecked, then this custom property will be use for this module only.

#### » Edit Custom Property Definition ▾

---

|   |  |                                     |
|---|--|-------------------------------------|
| Property Name:                          | <input type="text" value="SampleText"/>                | *                                   |
| Data Type:                              | <input type="text" value="Text"/>                      | ▾                                   |
| Text Box Type:                          | <input type="text" value="Single Line"/>               | ▾                                   |
| Data Length:                            | <input type="text" value="0"/>                         |                                     |
| Display Name:                           | <input type="text" value="SampleText"/>                |                                     |
| Default Value:                          | <input type="text" value="default value"/>             |                                     |
| Width:                                  | <input type="text"/>                                   |                                     |
| Height:                                 | <input type="text"/>                                   |                                     |
| Css Class:                              | <input type="text"/>                                   |                                     |
| Validation Expression:                  | <input type="text"/>                                   |                                     |
| Required?:                              | <input type="checkbox"/>                               |                                     |
| Visible:                                | <input checked="" type="checkbox"/>                    |                                     |
| View Order:                             | <input type="text" value="0"/>                         |                                     |
| Category:                               | <input type="text" value="Default Registration Data"/> | ▾ <a href="#">Manage Categories</a> |
| Share this property with other modules: | <input type="checkbox"/>                               |                                     |

[Return to Custom Properties List](#) [Update Property](#)

## Event Calendar and Registration Module User Guide

For List field type, you can specify an option for the list items, specify one item per line. Each line end with “;”

### » Edit Custom Property Definition ▾

|   |  |   |
|---|--|---|
| Property Name:                          | <input type="text" value="SampleList"/>  | *   |
| Data Type:                              | <input type="text" value="List"/>  |   |
| List Items:                             | <pre>value1 text1; value2 text2; value3 text3;</pre>   | <p>Format : <i>text, or value text</i></p> <p>Example: (value text pair)<br/> Select One...<br/>US United States<br/>UK United Kingdom<br/>AU Australia</p> <p>If SQL is provided, data will be retrieved from database instead of value specified. This can be used for List Type, CheckBox, and Radio Button.</p> |
| SQL Command Text:                       | <pre>SELECT value, text FROM [TABLE]</pre> <p>For Checkbox, Radio Button data type:</p> <pre>SELECT value FROM [TABLE]</pre> | <p>Example:<br/>For List type:</p>  |
| Data Length:                            | <input type="text" value="0"/>   |   |
| Display Name:                           | <input type="text" value="Sample List"/>   |   |
| Default Value:                          | <input type="text" value="value3"/>  |   |
| Width:                                  | <input type="text"/>   |   |
| Height:                                 | <input type="text"/>   |   |
| Css Class:                              | <input type="text"/>   |   |
| Validation Expression:                  | <input type="text"/>   |   |
| Required?:                              | <input type="checkbox"/>   |   |
| Visible:                                | <input checked="" type="checkbox"/>  |   |
| View Order:                             | <input type="text" value="0"/>   |   |
| Category:                               | <input type="text" value="Default Registration Data"/> <a href="#">Manage Categories</a>                                     |   |
| Share this property with other modules: | <input type="checkbox"/>   |   |

[Return to Custom Properties List](#) [Update Property](#)

### NOTE:

- For List type, check box, and radio button type of Custom Properties, a *value|text* pair can be entered, such as

```
|Select a country;
US|United States;
UK|United Kingdom;
CA|Canada;
AU|Australia
```

(Each line end with “;”). In this case US, UK and AU are values, the right side is text and will be shown in the dropdown list. Please refer to token replace section on how to render values and text for list type of custom properties.

- The custom property also supports SQL command to retrieve data from the same DNN database, the syntax for the SQL command is:

```
SELECT value, text FROM [TABLE]
```

For Checkbox, Radio Button data type:

```
SELECT value FROM [TABLE]
```

## Event Calendar and Registration Module User Guide

You can also create a user list type.

### » Edit Custom Property Definition ▾

|   |  |
|---|--|
| Property Name:                          | <input type="text" value="SampleList"/>  |
| Data Type:                              | <input type="text" value="User List"/>   |
| User List Role:                         | <input type="text" value="Registered Users"/>  |
| Data Length:                            | <input type="text" value="0"/>   |
| Display Name:                           | <input type="text" value="Sample List"/>   |
| Default Value:                          | <input type="text" value="value3"/>  |
| Width:                                  | <input type="text"/>   |
| Height:                                 | <input type="text"/>   |
| Css Class:                              | <input type="text"/>   |
| Validation Expression:                  | <input type="text"/>   |
| Required?:                              | <input type="checkbox"/>   |
| Visible:                                | <input checked="" type="checkbox"/>  |
| View Order:                             | <input type="text" value="0"/>   |
| Category:                               | <input type="text" value="Default Registration Data"/> <a href="#">Manage Categories</a> |
| Share this property with other modules: | <input type="checkbox"/>   |

[Return to Custom Properties List](#) [Update Property](#)

And a file-upload type custom property:

### » Edit Custom Property Definition ▾

|   |  |
|---|--|
| Property Name:                          | <input type="text" value="SampleFile"/>  |
| Data Type:                              | <input type="text" value="File"/>  |
| Data Length:                            | <input type="text" value="0"/>   |
| Display Name:                           | <input type="text" value="SampleFile"/>  |
| Default Value:                          | <input type="text"/>   |
| Width:                                  | <input type="text"/>   |
| Height:                                 | <input type="text"/>   |
| Css Class:                              | <input type="text"/>   |
| Validation Expression:                  | <input type="text"/>   |
| Required?:                              | <input type="checkbox"/>   |
| Visible:                                | <input checked="" type="checkbox"/>  |
| View Order:                             | <input type="text" value="0"/>   |
| Category:                               | <input type="text" value="Default Registration Data"/> <a href="#">Manage Categories</a> |
| Share this property with other modules: | <input type="checkbox"/>   |

[Return to Custom Properties List](#) [Update Property](#)

## Event Calendar and Registration Module User Guide

### How to Use Custom Property

Once you created custom property category, and added Custom properties to that category, then you can use the category when you add/edit an event.

The screen below shows how you can choose a Custom Property category and enter the data when you Edit an event:

Event Time Zone: (GMT+08:00) Kuala Lumpur, Singapore

Start Date/Time: 10/2/2011 12:00 AM

End Date/Time: 10/2/2011 12:00 AM  All Day Event

Event Owner's Email: support@invenmanager.com

Is Featured:

Send Event Reminder:

Set Event Reminder by Role:

Publish Date: 10/2/2011 11:33 PM

---

Custom properties category for event data: Default Custom Data

Sample List: text1

Sample Radio:  option1  option3  
 option2  option4

SampleText: default value

Sample check:  option1  option3  
 option2  option4

---

Image Settings

---

Attachment Settings

---

Recurring Settings

---

Registration Settings

---

Event Notification Settings

---

event is approved?  
[Update & Return](#) [Update & Edit Other Info >>](#) [Cancel](#)

## Event Calendar and Registration Module User Guide

When you Edit an event, you can choose the custom property category to be used for the Registration Form:

**Registration Settings**

---

Allow Registration:

Only For Members:

Open For Registration: Maximum  day(s) before the event start date, at 12:00 AM

Until 0  days(s) before  the event start date, at 12:00 AM

Maximum Attendees:

Registration Types:  This is a free event.  
 Public \$10.00 [All Users]

| Registration Options | Price                | Visible to role   |
|----------------------|----------------------|---|
| <input type="text"/> | <input type="text"/> | All Users <input type="text"/> <input type="button" value="+"/> |
| e.g. Public, Members | e.g. 50              | e.g. Registered Users   |

Add User to This Role: -  Upon Registration

Allow Multiple Attendees  
 Only allow register once per user  
 Moderated Registration (Registration needs to be confirmed by authorized user)

Event Full Message:

Custom property category for registration form: Default Custom Data

**Event Notification Settings**

---

event is approved?  
[Update & Return](#) [Update & Edit Other Info >>](#) [Cancel](#) [Delete](#) [Copy As New](#)  
[Edit Related Events](#) [Edit Promo Codes](#) [Edit Bundled Items](#) [Quick Enroll](#) [Invite Guests](#)  
Created By host On 10/1/2011 10:05:19 AM

And then the list of custom properties will be displayed on the event registration form for that event:

**Event Registration**

---

Event Information

What: test reg 01  
When: 10/5/2011 12:30 AM - 1:30 AM (GMT-07:00) Mountain Time (US & Canada)  
Where: test reg 01

Attendees Information

First Name: SuperUser \*  
Last Name: Account \*  
Fees: Members \$5.00 \*  
Email: support@invenmanager.com \*  
Phone: 67412765 \*  
Fax: 67412508  
Company:

Sample List: text1

Sample Radio:  option1  option3  
 option2  option4

SampleText: default value

Sample check:  option1  option3  
 option2  option4








## Event Calendar and Registration Module User Guide

### Render Custom Property Data

After users entered data for the custom property you created, you can use the token in your template to render the data for the custom property. This applies to both event data and registration data.

The token names to be used are displayed in the list as shown below. The token name will be in `[CUSTOMpropertyname]` format.

| Custom Properties   |   |          |               |                     |               |           |        |               |          |         |            |
|---|---|----------|---------------|---------------------|---------------|-----------|--------|---------------|----------|---------|------------|
| Edit  | Del   | Category | Property Name | Token Name          | Display Name  | Data Type | Length | Default Value | Required | Visible | View Order |
|  |  | 1        | DateofBirth   | [CUSTOMDATEOFBIRTH] | Date of Birth | Text      | 0      |               | False    | True    | 0          |
|  |  | 1        | YourPhoto     | [CUSTOMYOURPHOTO]   | Your Photo    | File      | 0      |               | False    | True    | 0          |
|  |  | 2        | Mothername    | [CUSTOMMOTHERNAME]  | Mother name   | Text      | 0      |               | True     | True    | 0          |

[Return](#) [Add New Custom Property](#)

Please refer to last section of the Annex A: Token Replace section for more detail.

## Annex A: Tokens Replace Reference

This module supports token replace class. This is very powerful because users are able to completely customize their own different view from the available data.

Token Replace allows the following notations:

[Object :Property]  
[Object :Property|Format]  
[Object :Property|Format|IfEmptyReplacement]

The output can be formatted using a format string. You can use the usual Date and Time Format Strings for date values or Numeric Format Strings for any numeric value. String values are handled using String.Format.

Example:  
[User:Lastname|Dear Mr./Mrs . {0}]                      will render:              Dear Mr./Mrs. Walker  
[Date:Now|dddd]    will render:              Monday  
[Date:Now|MM/dd/yyyy]                                      will render:              09/22/2008

The "Format" string can be followed by an additional "IfEmptyReplacement", which will be returned when is requested property is not found or not set.

Example:  
[User:Firstname|Hi {0}|Hello Guest]

Example:  
[STARTDATE|HH]    will render the hour of the event start date in 24 hour format.

### Overview:

All tokens listed under this section can be used for any template available at View Options, Email Notification Templates and Reg Detail module template.

The module is pre-configured to use the default token once it is installed and added to your page. You can choose to modify it according to your own desire.

### Permission Based Token Tag:

In ECR v5.0, we have introduced this special permission based token tag: **[IFINROLE|role name;] [/IFINROLE]**

This allows you to restrict a portion of the content in the template to only certain members, such as Registered Users to view.

For example:  
**[IFINROLE|Registered Users;Your own role;]**xxxyour content goes here, [TOKENS] are fully supported inside this tag. Your content ends here. **[/IFINROLE]**

This content will be shown only to users who belongs to "Registered Users", or "Your own role", and you can use any tokens inside the tags, expect you can not use [IFINROLE] tag inside another [IFINROLE] tag.

### Attendee Info Token Tag:

In ECR v5.0, we have introduced another special token tag: **[ATTENDEEINFO] [/ATTENDEEINFO]**

This is a special tag used to render multiple Attendee info for registration record. This tag can be used for:

1. Registration email notification templates
2. Reg Detail module to display registration record

Only tokens available for attendee data can be used inside the [ATTENDEEINFO] tag. Refer to the default template for Reg Detail or Email notification for more information.

Example to use this token: (Please note this is for registration data only, not for event info)

```
<table cellpadding="4" class="regTable" border="1">
<tr class="regHeader">
<td>First Name</td><td>Last Name</td><td>Email</td><td>Tel</td><td>Fax</td><td>Fees</td>
</tr>
```

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```
[ATTENDEEINFO]
<tr><td>[FIRSTNAME]</td><td>[LASTNAME]</td><td>[EMAIL]</td><td>[PHONE]</td><td>[FAX]</td><td>[FEES]</td>
</tr>
[/ATTENDEEINFO]
</table>
```

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The following Tokens can be used for the Template at the Settings page.

### Tokens available for event data:

|                         |  |
|-------------------------|--|
| [EDIT]                  | This will render an edit pencil, if, and only if, the logged on user had edit rights for the module. You MUST add this token to the Item Template (and alternate item template if you are using that), in order to be able to edit items   |
| [ITEMID]                | This will render the item id of the event  |
| [MODULEID]              | This will render the module id of the module the event belongs to  |
| [CREATEDBYUSERNAME]     | This will display the display name of the user who created the event.  |
| [CREATEDBYUSER]         | This will display the UserID of the user who created the event.  |
| [CREATEDDATE]           | This will show the item creation date, in localized long date format.  |
| [PICTURE]               | This will display the image provided for the event. A complete image tag will be rendered. Example: <code>&lt;img src="/portals/0/images/sample.gif"&gt;</code>  |
| [PICTURESRC]            | This will display the image provided for the event. Only the image raw source will be rendered. For example: <code>"~/portals/0/images/sample.gif"</code><br><br>Using this token you can show the picture in any size you need, example:<br><br><code>[PICTURESRC]&lt;div class="ListImage"&gt;&lt;img src="/bbimagehandler.ashx?File={0}&amp;width=100" /&gt;&lt;/div&gt;</code> |
| [READMORE]              | This will render the "more..." text with hyperlink to the event detail page.   |
| [READMORELINK]          | This will render the raw hyperlink to the event detail page. Example to use this tag<br><code>&lt;a href="[READMORELINK]" target="_blank" class="yourclass"&gt;Your Text&lt;/a&gt;</code>  |
| [REGISTER]              | This will render "Register" text with hyperlink to Events Registration page. This will be displayed when the event is set to allow Registration.   |
| [REGISTERLINK]          | This will render the raw hyperlink to Events Registration page. Example to use this tag:<br><code>&lt;a href="[REGISTERLINK]" target="_blank" class="yourclass"&gt;Your Text&lt;/a&gt;</code>  |
| [EXPORTTODESKTOP]       | This will render the text and hyperlink to allow user to export the event to a cvs calendar file to their desktop such as Outlook Calendar.  |
| [EXPORTTODESKTOPLINK]   | This will render the raw link for [EXPORTTODESKTOP]  |
| [RETURN]                | This will render a hyper link back to the Events Calendar page.  |
| [RETURNLINK]            | This will render a raw hyper link back to the Events Calendar page.  |
| [VENUE]<br>[EVENTVENUE] | This will render the event venue.  |
| [EVENTDATE]             | This will show the event date and time, in localized long date format in the selected time zone.<br>Example: 25 March 2008 13:30 – 15:00. For All-day event, only date is displayed.<br>You can apply token format to this token.  |
| [ORIGINALEVENTDATE]     | This renders the original event date disregard the displaying time zone.   |
| [UTCEVENTDATE]          | This renders the event date in UTC format.   |
| [STARTTIME]             | This will render the event start time, in localized short time string format. If it is All-Day-Event, nothing will be displayed. Example: 15:30.   |
| [ENDTIME]               | This will render the event end time, in localized short time string format. If it is All-Day-Event, nothing will be displayed. Example: 15:30.   |





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|  |   |
|--|---|
| <b>[STARTDATE]</b>                       | This will render the event start date. You can use custom formatting for such tokens, such as [STARTDATE MM/dd/yyyy], will render 09/18/2008  |
| <b>[ENDDATE]</b>                         | This will render the event end date. You can use custom formatting for such tokens, such as [ENDDATE MM/dd/yyyy], will render 09/18/2008  |
| <b>[EVENTTITLE]</b>                      | This will display the event title.  |
| <b>[DESCRIPTION]</b>                     | This will render the description of the event. If a text length limit is set at the Settings page, then the content may be trimmed to the max length specified at the Settings page. This is usually useful for a list view, to show a short description instead of the entire content.<br>V6.0.1 added new feature to accept length parameter, example:<br>[DESCRIPTION 200] to show first 200 chars if it is more than 200 chars. |
| <b>[FULLDESCRIPTION]</b>                 | This is the same as [DESCRIPTION], except it renders the complete description of the event. It is usually used in the Detail Template.  |
| <b>[ATTACHMENTURL]</b>                   | This will show the attachment with hyperlink to the document.   |
| <b>[ATTACHMENTURL2]</b>                  | This will show the second attachment with hyperlink to the document   |
| <b>[ATTACHMENTURLLINK]</b>               | This will show the hyperlink to the attachment if the attachment exists.  |
| <b>[ATTACHMENTURLLINK2]</b>              | This will show the hyperlink to the second attachment if the attachment exists.   |
| <b>[ALLOWREGISTRATION]</b>               | This will show whether this event allow registration or not, in Yes or No format.   |
| <b>[ALLOWMEMBERONLY]</b>                 | This will show whether this event allows only members to register or not.   |
| <b>[CATEGORY]</b><br><b>[CATEGORYID]</b> | This will render the Category ID for this event.  |
| <b>[CATEGORYNAME]</b>                    | Render all the categories the current event belongs to.   |
| <b>[FEES]</b>                            | Renders the fees for that event. Empty if it is a free event.   |
| <b>[VENUEDETAILLINK]</b>                 | Renders the URL to display the venue detail.  |
| <b>[EMAIL]</b>                           | Renders the email associated with this event.   |
| <b>[REGSTARTDATE]</b>                    | Renders the date from which the registration for the event is opened. Nothing if there is no such date is specified.  |
| <b>[REGENDDATE]</b>                      | Renders the date from which the registration for the event is closed.   |
| <b>[NUMBEROFPARTICIPANTS]</b>            | Renders the number of participants registered for the event, if a user registers the event and choose 5 attendees, 5 participants will be added for calculation.  |
| <b>[MAXREGISTRATION]</b>                 | The maximum participants allowed for this event, if 0 is specified, then no limit.  |
| <b>[AVAILABLESEATS]</b>                  | Renders the number of seats available, this is equivalent to [MAXREGISTRATION] – [NUMBEROFPARTICIPANTS]   |
| <b>[RECURRINGIMAGE]</b>                  | This renders  image for recurring event only.  |
| <b>[CATEGORYCOLOR1]</b>                  | Add this token to render the first category detected for the event, based on the color code saved for that category. This is used usually when single category is used.<br><br>Sample for the Calendar View, event link template:<br><br><a style="background=[CATEGORYCOLOR] !important;" class="EventListItem" href="[READMORELINK]">[TITLE]</a>  |
| <b>[CATEGORYNAME1]</b>                   | Renders the first category name, if there is a category linked to the event.  |
| <b>[DAYVIEWLINK]</b>                     | Renders the link to the day view of the event start date.   |
| <b>[GOOGLEMAPLINK]</b>                   | Renders the Google maps link to the event venue.  |
| <b>[CALENDARSTARTDATE]</b>               | This renders the event start date as a small calendar in which the month is displayed on top of the date. You can format the display using the stylesheet.  |

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|                               |   |
|-------------------------------|---|
| <b>[MAPLINK]</b>              | If the map link for the venue is provided at the Manage Venue page, then the map url will be displayed, otherwise, it renders the Google maps link to the event venue.  |
| <b>[TABID]</b>                | It renders the current TabID on which the event calendar resides.   |
| <b>[TABMODULEID]</b>          | It renders the TabModuleID of the current event calendar module.  |
| <b>[REGONCEPERUSER]</b>       | It renders in a native Boolean format for whether this event is configured to allow Registration Per User or not.   |
| <b>[FEATURED]</b>             | Render true or false base on whether the event is featured or not.<br><br>You can use this token this way:<br>[FEATURED]]<br><br>A image is displayed for featured event, nothing for normal events.                 |
| <b>[NEWEVENTFLAG]</b>         | Render an image for new event published within 7 days (by default).<br>Change the days this way: [NEWEVENTFLAG x]<br>For example, to display new event image for 10 days: [NEWEVENTFLAG 10]   |
| <b>[FEATUREDFLAG]</b>         | Render an image for featured event only.  |
| <b>[EVENTFULLMESSAGE]</b>     | Render this message (specified when entering event info) when the event is fully registered, nothing if event is not fully registered. Specify an ifempty message to this token this way, example: [EVENTFULLMESSAGE {0}]This event is still available] |
| <b>[CATEGORYLINKS]</b>        | This will render the category names of the event, with link to filter by that category.<br>The default format is: <a href="{1}">{0}</a><br>You can change the format by using the token:<br>[CATEGORYLINKS]<a target="_blank" href="{1}">{0}</a>        |
| <b>[RELATEDEVENTS]</b>        | This will render a list of links of related event of current event.   |
| <b>[PRINTEVENTDETAIL]</b>     | Render a hyper link to print event detail   |
| <b>[PRINTEVENTDETAILLINK]</b> | The raw link to print event detail.   |
| <b>[CATEGORYTEXTCOLOR]</b>    | Add this token to render the first category detected for the event, based on the color code saved for that category. This is used usually when single category is used.   |
| <b>[RSVPYESLINK]</b>          | Renders a hyper link for RSVP confirm attending.  |
| <b>[RSVPNOLINK]</b>           | Renders a hyper link for RSVP confirm not attending.  |
| <b>[PUBLISHDATE]</b>          | Renders the publish date of the event.  |
| <b>[TIMEZONEID]</b>           | Renders the current time zone ID used for the event time.   |
| <b>[TIMEZONE]</b>             | Renders the current time zone full display name.  |
| <b>[ORIGINALTIMEZONEID]</b>   | Renders the event time zone ID used for the event time.   |
| <b>[ORIGINALTIMEZONE]</b>     | Renders the event time zone full display name.  |
| <b>[READMOREINLINE]</b>       | This will render hyper link to detail page to display event detail inline with other contents.  |
| <b>[READMOREINLINELINK]</b>   | This will render the raw hyperlink to the event detail page. Example to use this tag<br><a href="[READMORELINK]" target="_blank" class="yourclass">Your Text</a>  |
| <b>[READMOREPOPUP]</b>        | This will render hyper link to detail page to display event detail in a new page  |
| <b>[READMOREPOPUPLINK]</b>    | This will render the raw hyperlink to the event detail page. Example to use this tag<br><a href="[READMORELINK]" target="_blank" class="yourclass">Your Text</a>  |

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|                         |  |
|-------------------------|--|
| [TWEET]                 | This will render tweet button  .  |
| [FACEBOOK]              | This will render  Like  Be the first of your friends to like this. button. |
| [SHAREFACEBOOK]         | This will render facebook share button  .   |
| [MYSPACE]               | This will render myspace social link button  .   |
| [COMPACTBOX]            | This will render  button that can link to all social sites.   |
| [MYSPACESMALL]          | This will render myspace social link button  in small size.  |
| [COMPACTBOXSMALL]       | This will render  button that can link to all social sites in small size.   |
| [ALLSOCIALLINK]         | This will render  button that can link to all social links.   |
| [ALLSOCIALLINKSMALL]    | This will render  button in small size.   |
| [ADDTOPERSONAL]         | This will render a link, click on it will add the current event to the Personal Events calendar (sub module)   |
| [REMOVEPERSONAL]        | This will render a link, click on it will remove current event from personal calendar.   |
| [ISPERSONALEVENT]       | Render true if the event is added to current user's personal event calendar.   |
| [UTCSTARTDATE]          | Render the event start datetime in UTC format.   |
| [UTCENDDATE]            | Render the event end datetime in UTC format.   |
| [ACTIVETABID]           | Render the current DNN tab ID.   |
| [ACTIVEMODULEID]        | Render the current DNN module ID.  |
| [ORIGINALPORTALNAME]    | Render the portal name to which the event belongs, this is useful when you display events across portals.  |
| [WEBCAL]                | This renders the link to the ics file for the current event with webcal protocol. Such as: webcal://   |
| [WEBCALLINK]            | This renders the raw link to the ics file for the current event with webcal protocol. Such as: webcal://   |
| [FRIENDLYURLEVENTTITLE] | This will render the event title that can be used for a URL. For example, event name is: Test Event 002.<br>This will render: test-event-002   |
| [CALENDARMODULETITLE]   | Show the main calendar module's module title   |
| [CALENDARPAGETITLE]     | Show the main calendar module's page title   |
| [VIEWCOUNTS]            | Show the view counts of the particular event.  |
| [CUSTOMXXX]             | You can use tokens for available Custom Properties for the event data.   |

### Tokens available for venue data:

|                    |                              |
|--------------------|------------------------------|
| [VENUEID]          | Renders venue ID.            |
| [VENUENAME]        | Renders venue name.          |
| [VENUEDESCRIPTION] | Renders venue description.   |
| [ISACTIVE]         | True if the venue is active. |

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|               |  |
|---------------|--|
| [COUNTRY]     | Country ID.  |
| [STATE]       | Venue state.   |
| [CITY]        | Renders city.  |
| [ADDRESS]     | Renders address.   |
| [ZIPCODE]     | Renders zipcode.   |
| [TEL]         | Renders telephone.   |
| [FAX]         | Renders fax.   |
| [VENUEEMAIL]  | Renders venue email.   |
| [CONTACT]     | Renders venue contact.   |
| [MAPURL]      | Renders map URL if specified, Google map URL if not specified. |
| [COUNTRYNAME] | Renders country name.  |

Tokens available for event registration data:

|                       |  |
|-----------------------|--|
| [MEMBERID]            | Renders the user ID recorded during event registration.                      |
| [REGISTRATIONID]      | Unique registration ID.  |
| [EVENTTITLE]          | Event title.   |
| [EVENTVENUE]          | Event venue.   |
| [ATTENDEEFEEES]       | Renders total attendee fees.   |
| [REGISTEREDDATE]      | Registration date.   |
| [ISPAAID]             | True if the registration is paid, false otherwise.                           |
| [PAYMENTAMOUNT]       | Total payment amount made if paid.   |
| [DISCOUNT]            | Renders discount amount if available.  |
| [PROMOCODE]           | Renders promo code if available.   |
| [EVENTLINK]           | Renders link to the event.   |
| [RETURNLINK]          | Return to the event detail page.   |
| [ATTENDEESDETAIL]     | Renders basic info for each of the attendees.                                |
| [TOTALAMOUNT]         | Render total amount = Paid amount + discount amount.                         |
| [ADDITIONALFEES]      | Renders additional fees if available. (configured from Main Settings)        |
| [BUNDLEDITEMSALES]    | Renders bundled item sales info.   |
| [STATUS]              | Registration status: Confirmed, Pending, Cancelled.                          |
| [REGISTEREDEVENTDATE] | The event date of the event registered, this is useful for recurring events. |
| [REGFIRSTNAME]        | The first name of the registrant who registered the event                    |
| [REGLASTNAME]         | The last name of the registrant who registered the event                     |
| [REGEMAIL]            | The email address used when register the event                               |

**Tokens available for attendee data:** (Can be used between [ATTENDEEINFO] [/ATTENDEEINFO] token):

|                  |                         |
|------------------|-------------------------|
| [ATTENDEEID]     | Unique attendee ID.     |
| [MODULEID]       | Event module ID.        |
| [REGISTRATIONID] | Unique registration ID. |



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|                 |   |
|-----------------|---|
| [FIRSTNAME]     | Attendee first name.  |
| [LASTNAME]      | Attendee last name.   |
| [PHONE]         | Attendee phone.   |
| [FAX]           | Attendee fax.   |
| [EMAIL]         | Attendee email.   |
| [COMPANY]       | Attendee company.   |
| [ADDRESS]       | Attendee address.   |
| [FEES]          | Attendee fees.  |
| [REGTYPE]       | Attendee registration fee type.   |
| [OPTIONALITEMS] | Attendee optional items if available.   |
| [USERNAME]      | Attendee user name who has registered event.  |
| [USERID]        | Attendee user ID who has registered event.  |
| [COMMENTS]      | Attendee comments.  |
| [CUSTOMXXX]     | You can use tokens for Custom Properties inside the [ATTENDEEINFO] [/ATTENDEEINFO] token for attendee data. |

### How to use tokens for Custom Properties for event data, and attendee data:

|  |   |
|--|---|
| [CUSTOMxxx]<br>where xxx is the custom property name                                       | This renders the value of the custom fields entered for the event.<br>The format to render custom properties will be [CUSTOMPROPERTYNAME]<br>For example, if you created a custom property named as BirthDate, the format to display this will be [CUSTOMBIRTHDATE]   |
| [CUSTOMxxx text]<br>[CUSTOMxxx value]<br><br>Only apply to List type of custom properties. | The list type of custom properties supports a value/text pair. For example, you have a Custom Property named: Country of Birth, and the value entered are:<br><br> Select a country<br>US United States<br>UK United Kingdom<br>CA Canada<br>AU Australia<br><br>You will see each line is a value text pair, the dropdown list will display the text but the value to be captured can be either value or the text by using the parameters shown on the left.<br><br>In this case, US, UK, AU are values, and the right side is text. For example, if US United States option is selected from the drop down list,<br><br>For token [CUSTOMCITYOFBIRTH value], "US" will be rendered.<br>For token [CUSTOMCITYOFBIRTH text], "United States" will be rendered.<br>For token [CUSTOMCITYOFBIRTH], "US United States" will be rendered. |

You can format the text the way you want it, for example, [STARTTIME:hh] will render the hour only.

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By default, TokenReplace recognizes the following Object names as valid source for values. These are general information about your portal and current user. A list of tokens available for this module is also listed below.

| Object                        | Class / Data source                        | Default Content           |
|-------------------------------|--|---------------------------|
| "Host"                        | System.Collection.Hashtable                | Secure Hostsettings       |
| "Portal"                      | DotNetNuke.Entities.Portals.PortalSettings | current PortalSettings    |
| "Tab"                         | DotNetNuke.Entities.Tabs.TabInfo           | current TabInfo           |
| "Module"                      | DotNetNuke.Entities.Modules.ModuleInfo     | Nothing                   |
| "Culture"                     | System.Globalization.CultureInfo           | current Culture           |
|                               |  |                           |
| "User"                        | DotNetNuke.Entities.Users.UserInfo         | current User              |
| "Profile"                     | DotNetNuke.Entities.Profile                | current User.Profile      |
| "Membership"                  | DotNetNuke.Entities.Users.Membership       | current User.Membership   |
|                               |  |                           |
| "Date", "DateTime",<br>"Time" | System.DateTime                            | current DateTime          |
| "Ticks"                       | System.Int64 (Long)                        | current DateTime in ticks |
|                               |  |                           |
| "Row", "Field"                | System.Data.DataRow                        | Nothing                   |
| "Custom"*                     | System.Collections.ArrayList               | Nothing                   |

## Annex B. Error Reference

### 1. Error 1001

*Time Out During Installation.*

Reason:

- Time Out error during installation of the package due to connection time out.


Resolution:

- DotNetNuke 5.x has been very problematic for installing this module. The reason for this is a security check placed on sql files before they are executed, we hope this can be addressed soon by the DNN core team. If you have an account connecting to SQL with low privileges, this may take some time and cause your installation to timeout. Follow the step below to install:
- Just place the module PA (.zip package) in /Install/Module folder of your website
- And then go to your site with '/install/install.aspx?mode=installresources' added on the end, and this will install all modules found under /Install/Module/ that are zipped up.

Example address to go to after .zip upload: <http://www.domain.com/install/install.aspx?mode=installresources>  
After the install, the .zip will be removed from the /Install/Module folder

### 2. Error 1002

*Could not load file or assembly 'Telerik.Web.UI' or one of its dependencies. The system cannot find the file specified.*

 **Error: Events Calendar is currently unavailable.**  
DotNetNuke.Services.Exceptions.ModuleLoadException: Could not load file or assembly 'Telerik.Web.UI' or one of its dependencies. The system cannot find the file specified. ---->  
System.Web.HttpParseException: Could not load file or assembly 'Telerik.Web.UI' or one of its dependencies. The system cannot find the file specified. ---->  
System.Web.HttpParseException: Could not load file or assembly 'Telerik.Web.UI' or one of its dependencies. The system cannot find the file specified. ---->  
System.IO.FileNotFoundException: Could not load file or assembly 'Telerik.Web.UI' or one of its dependencies. The system cannot find the file specified. File name: 'Telerik.Web.UI' at  
System.Reflection.Assembly.nLoad(AssemblyName fileName, String codeBase, Evidence assemblySecurity, Assembly locationHint, StackCrawlMark& stackMark, Boolean  
throwOnFileNotFound, Boolean forIntrospection) at System.Reflection.Assembly.nLoad(AssemblyName fileName, String codeBase, Evidence assemblySecurity, Assembly  
locationHint, StackCrawlMark& stackMark, Boolean throwOnFileNotFound, Boolean forIntrospection) at System.Reflection.Assembly.InternalLoad(AssemblyName assemblyRef,  
Evidence assemblySecurity, StackCrawlMark& stackMark, Boolean forIntrospection) at System.Reflection.Assembly.InternalLoad(String assemblyString, Evidence assemblySecurity,  
StackCrawlMark& stackMark, Boolean forIntrospection) at System.Reflection.Assembly.Load(String assemblyString) at  
System.Web.Configuration.CompilationSection.LoadAssembly(String assemblyName, Boolean throwOnFail) at System.Web.UI.TemplateParser.LoadAssembly(String assemblyName,  
Boolean throwOnFail) at System.Web.UI.TemplateParser.AddAssemblyDependency(String assemblyName, Boolean addDependentAssemblies) at  
System.Web.UI.MainTagNameToTypeMapper.ProcessTagNameSpaceRegistrationCore(TagNameSpaceRegisterEntry nsRegisterEntry) at  
System.Web.UI.MainTagNameToTypeMapper.ProcessTagNameSpaceRegistration(TagNameSpaceRegisterEntry nsRegisterEntry) at  
System.Web.UI.BaseTemplateParser.ProcessDirective(String directiveName, IDictionary directive) at System.Web.UI.TemplateControlParser.ProcessDirective(String directiveName,  
Dictionary directive) at System.Web.UI.TemplateParser.ParseStringInternal(String text, Encoding fileEncoding) WRN: Assembly binding logging is turned OFF. To enable assembly bind  
failure logging, set the registry value [HKLM\Software\Microsoft\Fusion\EnableLog] (DWORD) to 1. Note: There is some performance penalty associated with assembly bind failure  
logging. To turn this feature off, remove the registry value [HKLM\Software\Microsoft\Fusion\EnableLog]. --- End of inner exception stack trace --- at  
System.Web.UI.TemplateParser.ProcessException(Exception ex) at System.Web.UI.TemplateParser.ParseStringInternal(String text, Encoding fileEncoding) at  
System.Web.UI.TemplateParser.ParseString(String text, VirtualPath virtualPath, Encoding fileEncoding) --- End of inner exception stack trace --- at  
System.Web.UI.TemplateParser.ParseString(String text, VirtualPath virtualPath, Encoding fileEncoding) at System.Web.UI.TemplateParser.ParseReader(StreamReader reader,  
VirtualPath virtualPath) at System.Web.UI.TemplateParser.ParseFile(String physicalPath, VirtualPath virtualPath) at System.Web.UI.TemplateParser.ParseInternal() at  
System.Web.UI.TemplateParser.Parse() at System.Web.UI.TemplateParser.Parse(ICollection referencedAssemblies, VirtualPath virtualPath) at  
System.Web.Compilation.BaseTemplateBuildProvider.get\_CodeCompilerType() at System.Web.Compilation.BuildProvider.GetCompilerTypeFromBuildProvider(BuildProvider  
buildProvider) at System.Web.Compilation.BuildProvidersCompiler.ProcessBuildProviders() at System.Web.Compilation.BuildProvidersCompiler.PerformBuild() at  
System.Web.Compilation.BuildManager.CompileWebFile(VirtualPath virtualPath) at System.Web.Compilation.BuildManager.GetVPathBuildResultInternal(VirtualPath virtualPath, Boolean  
noBuild, Boolean allowCrossApp, Boolean allowBuildInPrecompile) at System.Web.Compilation.BuildManager.GetVPathBuildResultWithNoAssert(HttpContext context, VirtualPath  
virtualPath, Boolean noBuild, Boolean allowCrossApp, Boolean allowBuildInPrecompile) at System.Web.UI.TemplateControl.LoadControl(VirtualPath virtualPath) at  
System.Web.UI.TemplateControl.LoadControl(String virtualPath) at Hyper.Modules.EventsCalendar.View.LoadMonthView(Boolean ForceDataBind) --- End of inner exception stack  
trace ---

Reason:

- You are running v4.0 on DNN 4.7, 4.8, 4.9, 5.0, 5.1, or 5.2
- V4.0 used a third party control: **Telerik.Web.UI.dll**
- This file was included in DNN 5.2.3 and above, but not included in earlier version of DNN framework.

Resolution:

- Login to [www.invenmanager.com](http://www.invenmanager.com)
- Download **Telerik.Web.UI.zip** from <http://www.invenmanager.com/Download.aspx> (you need to login to download this file)
- Unzip Telerik.Web.UI.zip and upload **Telerik.Web.UI.dll** to your website bin folder.

## Appendix: Version Log

Version 6.0.1 Oct 2012

- =====
1. New token for event date for registration data: [REGISTEREVENTDATE]
  2. New token for registration data: [REGFIRSTNAME], [REGLASTNAME], [REGEMAIL]
  3. Added custom payment URL and allow user defined parameters to be posted to URL
  4. Added new payment gateway: QuickPay, quickpay.dk for Europe users
  5. Fixed: tz in URL change to not case sensitive
  6. Added option to choose not to use friendly URL
  7. Added Sortable table view for Satellite module
    - You can sort by any data from the event info.
    - You can choose what field to display from the event info.
    - Allow filter by location, title and date.
    - Allow paging, e.g. 20 events per page.
    - You can define the sorting header text.
    - You can choose to link to one or more main calendar module to show events.
  8. New token: [CALENDARMODULETITLE] to render the calendar module title.
  9. New token: [CALENDARPAGETITLE] to render the calendar page title.
  10. Promo code can be displayed on confirmation page and notification email
  11. Fix: Calendar dropdown works on List view
  12. Fix: Special characters in title error
  13. New module to display category listing to filter events:
    - Event Calendar by Category
  14. Fix: Download attachment not working for DNN5.6++
  15. Fix: venue info in default template email is not working.
  17. Fix: Export excel in dnn6.1.x++ error.
  18. Fix: Send mass mail error at Registration Manager
  19. Fix: Mark as paid, total amount is wrong for multiple events registration
  20. Fix: OptionalItems in notification emails displaying numbers only
  21. Bundled items sort by description
  22. Fix: Satellite: small calendar navigation month only display first 10 dAYS events
  23. Fix: Sorting order for events from different module
  24. Added [VIEWCOUNTS] token to show event detail View Counts
  25. Fix: Comments & Rating not working with jQuery 1.6.2++ on DNN6.
  26. Reg Manager, added option to filter only Paid registrations
  27. Reg Manager, added feature to delete unpaid registrations
  28. Option to skip first, last step of registration process
  29. Option to hide discount code at payment page
  30. [DESCRIPTION] now accepts text length parameter: [DESCRIPTION|100] to show first 100 chars
  31. Fix: When approve event, no data posted to social integration module
  32. DNN Social integration: Post to DNN journal
  33. Fully customizable, template based content for social integration
  34. Revamped module: Attendance Management module
  35. Fix: pop up window resources not found if DNN is installed as virtual directory
  36. Integrated with 3rd party module:BBImageHandler, new usage with token to show thumbnail, example:  
[PICTURESRC]<div class="ListImage"></div>
  37. Auto resize event picture when it is uploaded (if it is larger than max size specified)

v5.0.5

- =====
1. New token for registration data: [REFCODE]
  2. Export data to include refcode
  3. File upload, attachment do not use DNN File control
  4. Option to hide custom properties when edit event
  5. Fix: Multi days event only display on start date in v5.0.4.
  6. Fix: v5.0.4 does not work on DNN6.1.1 due to jQuery conflict.
  7. Use ajax for adding registration fees when edit event

## Event Calendar and Registration Module User Guide

### v5.0.4

- =====
1. New token for [ATTENDEEINFO] tag: [OPTIONALITEMS]
  2. Fix: Approver cannot view event before approval.
  3. Fix: A problem display in the calendar for Full day event.
  4. Fix: satellite navigate small calendar.
  5. To accept referral code for reg record.
  6. To allow user to change the parameter for referral.

### v5.0.3

- =====
- Allow user to choose Default View
  - added calendar height and width setting
  - added Workday start, Workday end
  - added last day of the week setting
  - Fix: Edit event custom is now saved.
  - New module: Events Calendar Category.
  - Added Default custom properties category.
  - New token [SHORTTITLE].
  - Allow edit of registration record custom properties.
  - New skin and template settings.
  - Search module only shows categories from own portal or shared by other portals.
  - Allow DNN Search event custom properties.
  - Export include bundled items.
  - Allow event owner's PayPal.
  - [ATTENDEEINFO]/[ATTENDEEINFO] tag can be used in event template.

### v5.0.2

- =====
1. New tokens: [READMOREINLINE],[READMOREINLINELINK],[READMOREPOPUP],[READMOREPOPUPLINK]
  2. Custom Property support SQL scripts.
  3. Support sharing events cross different portals in same database
  4. Many new tokens for links to social network
  5. Support event time zone, user can view in different time zone
  6. Fixed search string bug
  7. New sub-module: Personal Events
  8. Fixed: FF ics file attachment line break cut off
  9. New tokens: [ADDTOPERSONAL], [REMOVEPERSONAL]
  10. Fixed: direct link to registration page, check for expired.
  11. Cross Portal calendar/sub calendar support.
  12. Time-zone support - We would like to store events in the DB in UTC, and display them to the client in their local time-zone.
  13. Export to other systems - outlook, iphone, android, blackberry etc. Similar to how Google does their iCal feed for Google calendars - an obfuscated URL.
  14. Active Social Integration. OK.
  15. Custom Properties supports SQL binding. OK.
  16. Personal Events Module. OK.
  17. Registration/Payment process step by step, add order confirmation. OK.
  18. Fixed: jQuery 1.6.1 not working well for BeautyTips, Comments. OK.
  19. Fixed: Reg Manager, design report always show custom
  20. Option to allow "add to personal event" during registration.
  21. Fixed: File Attachment, Image selection once selected can't be removed.
  22. Fixed: RSS time wrong in different timezone
  23. Share categories across portals, control permissions.
  24. Permission based template token: [IFINROLE]rolename1;rolename2;]contents[/IFINROLE]
  25. Pass event title info to payment gateway.
  26. For paid events, suppress the email upon Registration, only send out email upon full payment, or offline.  
For free events, send email upon Registration.
  27. Exported file indexed on server being removed each time when you export to prevent search engine cache
  28. Register page: change page title, description

## Event Calendar and Registration Module User Guide

- 29 a. Roles to edit all events. (without module edit permission)
- b. Roles can approve events, should also be allowed to edit all events. (further check permission on category)
30. To allow satellite module to store event detail template
31. Category hierarchy, unlimited sub categories
32. Allow selection of multiple categories of events to display
33. Allow import via CSV file instead of Excel file
34. Assign registration record to the newly registered user for anonymous registration upon user creation
35. Template based Attendee info: [ATTENDEEINFO]tokens are fully supported inside this tag.[/ATTENDEEINFO]  
Available tokens:  
[FIRSTNAME][LASTNAME][EMAIL][COMPANY][COMMENTS][PHONE][FAX][ADDRESS][REGTYPE][FEES][USERNAME][USERID][ATTENDEEID]
36. Allow Custom properties to be included in Attendee Info. e.g. [ATTENDEEINFO]This is sample custom property:[CUSTOMFIELD01][/ATTENDEEINFO]
37. Added new tokens for attendees:  
[TOTALPAYMENT][BUNDLEDITEMSALES][DISCOUNT][PROMOCODE][ADDITIONALFEES]
38. Registration Manager: PayBy (show payment gateway used, or offline payment)
39. to show # of attendees at Attendee View.
40. to show mailto: for attendee/overview on Reg Manager
41. Bundled item: use Check box, or Drop Down list.

### v4.0.7

1. Allow user to schedule event reminder for a group of users
2. Allow event creator to view a list of reminders
3. Auto set registration as Confirmed upon Payment
4. Added [EVENTDAY] token
5. New Payment Gateway: PayPal Website Payments Pro - Direct Payment
6. New token: [categorytextcolor]
7. Default event full message at View Options
8. Manage Categories, with more color options.

### v4.0.5

- =====
1. My Events module accepts: uid, user defined URL parameter. OK.
  2. Send email notification from Friendly name. OK.
  3. Email notification include ics calendar attached. OK
  4. Invite Guests, and Respond URL
  5. New tokens: [RSVPYESLINK], [RSVPNOLINK]
  6. Event shopping cart: allow purchase more than one event. OK.
  7. Consider not paid registration as available when calculate available seats. OK.
  8. [ATTENDEES] token does not show attendees for Canceled registration records
  9. Category text font color
  10. Check available seats when submit registration.
  11. Reg Detail template load by default.
  12. Solved the template file locked issue.

### v4.0.3

- =====
1. New payment gateway, Intuit Payment Solutions. OK.
  2. Promo code, if \$0 amount, skip credit card screen. OK.
  3. Recurring event, make Repeat Until Date compulsory. OK.
  4. New payment gateway: SecurePay DirectOne Hosted. OK.
  5. Option to allow attendees to Edit registration. OK.
  6. Option to allow attendees to Cancel registration. OK.
  7. Make attendee to select a price compulsory. OK.
  8. VenueMapURL can save up to 500 chars. OK.
  9. New payment gateway: Sagepay payment gateway. OK.
  10. Permission to edit events. OK.

### v4.0.1

- =====
1. Attendee view, edit picture missing OK

## Event Calendar and Registration Module User Guide

2. Satellite module, arrow missing OK
3. categories appearing in other module due to cache OK
4. User unable to edit categories if set for sharing. OK.
5. If view option is not set, calender view error OK
6. Option to hide the left/right navigator OK
7. use cache to store templates OK.
8. jQuery popup top or bottom for day view OK.
9. New token [PRINTEVENTDETAIL], [PRINTEVENTDETAILLINK], OK.
10. no event message for list view. OK.
11. Make Terms read-only at Registraion Form. OK.
12. Additional module: My Attendees. OK.
13. For recurring event, reminder time is wrong. OK.
14. New sub-module: My Events module to display events pertaining to logged in user or passed in uid parameter. OK.
15. Satellite module redirect tabid wrong. OK.
16. Upgraded to be compatible with DNN Events 5.0.3. OK.
17. New sub-module: Reg Manager. to show registration detail. OK.
18. Allow reschedule user registration to another day. OK.
19. iCAL feed feature, same as RSS. OK.

DONE: 20100102 v4.0

- =====
1. Enh: to retrieve user address info (more fields) for reg form
  2. Enh: Event Attendance module
  3. Fix: Page title event date wrong for recurring event
  4. Enh: Reminder supports 3, 4 and 8 weeks
  5. Fix: RSVP not working without smart-thinker
  6. Enh: Import & export using Excel
  7. Fix: if an user is deleted, the event created by him not editable
  8. Fix: if no categories created, satellite module does not show events
  9. Enh: Payflow Link payment gateway integration
  10. Enh: Email notification is sent after successful payments
  11. Enh: Search text with space result error.
  12. Enh: Do not display event time when edit All day event
  13. Enh: Specify a "there are no events" message (HTML template) in the satellite module, which would be displayed, when no events.
  14. Enh: Store template using text file to store it more than 2000 characters
  15. Enh: do not display venue at the Registration page if no venue
  16. Fix: user see categories not defined for that module from other modules. OK
  17. Enh: Venue popup: added [COUNTRYNAME] token, enhanced the default template
  18. Enh: Display categories in drop down with color
  19. Enh: Auto register attendee as a user for the portal upon registration
  20. Enh: Satellite module to display past events or future events
  21. Enh: Print template based name tag
  22. Enh: Mark attendance
  23. Fix: Flash calendar appears on top of menu wmode=transparent
  24. Enh: Edit email template with HTML editor/or Text editor
  25. Enh: Option to check event time conflict
  26. Enh: Moderated user enter events, goes to My events
  27. Enh: Support .NET Ajax with partial rendering, improved user experience
  28. Enh: Added Weekly view
  29. Enh: New module: Reg Detail, to display Event registration detail after enrollment or payment
  30. Enh: New feature for Related Events
  31. Enh: New token: [ATTENDEES] to display a list of attendees
  32. Enh: New token: [RELATEDEVENTS] to display related events
  33. Enh: Use telerik calendar control for better user experience
  34. Enh: Re-Compiled components into different projects, easier to install to remote server
  35. Enh: Registration form/Payment form use CSS to control table layout
  36. Enh: Registration manager allow filter by attendee name, email with enhanced view
  37. Enh: Buldled items with price
  38. Enh: Promo codes for any events, or for single event
  39. Enh: Allow comments and rating

## Event Calendar and Registration Module User Guide

- 40. Enh: Integration with Google Calendar
- 41. Enh: Integration with Facility Booking module

DONE: 20090829 v3.1

- =====
1. Fix: Event reminder with invalid URI
  2. Fix: Members only registration redirect does not work
  3. Fix: [SEATSAVAILABLE] token not accurate
  4. Fix: Event date on Payment page for recurring event is wrong. always display the first instance date
  5. Fix: If the admin user edit registration detail, the email is changed and the registration no longer belongs to the original user.
  6. Fix: When register, if max attendees exceeded, no msg is displayed. Same when the user already registered the event.
  7. Enh: At Registration Manager, only list the registration data, click to view details, the report now only export Attendees data.
  8. Fix: RSS event detail always use Ctl=, should change it according to the detail view settings.
  9. Enh: Allow payment from Registration Manager
  10. Fix: Registration is cancelled not counted in the number of participants, consider not registered.
  11. Enh: A separate page for Display settings, and templates, only need Edit permission.
  12. Enh: Reg Manager shows event time in listing
  13. Enh: Use friendly URL
  14. Fix: After authorize.net, and other credit card payment, redirect to the correct page instead of staying on the payment page.
  15. Fix: Export to Excel error if not using default portalid, use portal root folder instead.
  16. Enh: The ability to make any custom property lists to act as filters to search by
  17. Enh: "Approved" check box when enter event, approval user has option to set it to Approved, or Not Approved.
  18. Fix: [STARTDATE|dd/MMM/yyyy] to [ENDDATE|dd/MMM/yyyy] in email token does not work.
  19. Enh: One more field ShowMapLink for event data: Display Map Link check box (for online event no location)
  20. Enh: One more field PublishDate for event data.
  21. Enh: Import events from Excel file
  22. Enh: Overview and Attendee view (new) at Registration Manager, allow sorting
  23. Fix: Custom properties export should be encoded.
  24. Enh: A separate Search module, by address, custom properties and so on.
  25. Enh: Do not Export excel in root directory, it use a folder named: "ecr-moduleid"
  26. Enh: New payment gateway integration: Ogone (Europe)
  27. Enh: CreatedByUserName token does not work (need to add a new field)
  28. Enh: New payment gateway: Samport (Sweden) non-hosted
  29. Enh: New token for [COUNTRYNAME] for venue detail
  30. Enh: New token [CATEGORYNAME1] to render first category name of the event
  31. Enh: Always show full day event on the top of the list view (for same day event)
  32. Enh: New token [FEATURED] for event data
  33. Fix: When sharing sub-calendars, all categories should be shown for both calendars, not just the main calendar categories.
  34. Enh: New token [ATTENDEES] to render all registered attendees for the event.
  35. Enh: Registration Form pull data from profile
  36. Enh: Satellite module to check category permission.
  37. Enh: Added the following tokens for Registration class: [ADDRESS] [COMMENTS] [COMPANY]
  38. Enh: Quick event, add venue information
  39. Enh: Allow RSVP, and display it on event detail page
  40. Fix: When import content from export portal template, it should use the new portalid, not the original one.
  41. Enh: Integrate with Smart-Thinker, link attendee list to profile page
  42. Enh: Description should be optional, no longer mandatory field
  43. Enh: Notify From, should default to the current user email.
  44. Enh: Paging for stellite module
  45. Enh: Integrate with Smart Thinker
  46. Enh: Update Story-Feed when adding, RSVP event
  47. Fix: Do not allow normal user view un-approved events
  48. Enh: Edit Permission to click to save venue (not open to all user)
  49. Enh: Do not require activation for localhost environment
  50. Enh: Samport integration with Hosted version



## Event Calendar and Registration Module User Guide

51. Enh: Sorting of Sub Calendar list in ascending order
52. Enh: Sorting of Category list in ascending order
53. Enh: Added [NEWEVENTFLAG] token
54. Enh: Added [FEATUREDFLAG] token
55. Enh: Added [EVENTFULLMESSAGE] token
56. Enh: Allow configuration of description length to export XML
57. Enh: Option to send registration email to event owner
58. Enh: For paid event, only after payments, the confirmation email should be send out.
59. Enh: Reg manager, RSS link to event detail use vw=3 instead of Ctl
60. Enh: Added [CATEGORYLINKS] token, to render a list of category links for the event.

Version 3.0 July 2009

- =====
1. Fix: Title length not working in pop up window
  2. Popup events language locale set
  2. Do no load the CSS more than once, do not load default CSS
  3. Fix: When a module is deleted, categories for the module should be deleted.
  4. Fixed: Currency not displayed in correct format
  5. Fixed: jQuery conflict in DNN 4.x with skins using DNN Menus
  6. [FEES] token accepts separator in format provider. such as [FEES]<br/>]
  7. Not conflict with default DNN events
  8. Redirect upon successful payment, registration exit without payment
  9. Added new Beanstream payment gateway.
  10. Registration Manager: Export to include the IsPaid column
  11. New [MAPURL] token
  12. Fix: day view, 11:30~11:45pm more than one event cannot show.
  13. Quick Add Module, add option for time interval
  14. Setting do not include JQuery scripts
  15. Setting do not include BeautyTips scripts.
  16. More fields for event data: TabID, TabModuleID, RegOncePerUser,
  17. Registration Once Per user can be controlled for each event
  18. A seperate Payment page, with a new module, supports SSL
  19. Registration view use normal skin
  20. Each attendee linked with custom properties
  21. Added new token for Registration detail: [STATUS]
  22. Two more fields for reg detail
    - Status (Pending, Confirmed, Cancelled)
    - StatusBy
    - StatusDate
    - RegisteredBy (username)
  23. One more field for Event data
    - ModeratedRegistration
  24. When confirm/cancel event, send notification email
  25. Fix: URL in email no domain name?
  26. Registration manager: Filter by user
  27. Fees type control view permission by user roles
  28. Import from Default DNN events
  29. Toolbar at the top using <div>, do not use <table>
  30. Sorting (asc/desc) for list view and satellite module
  31. Quick Add module is now using the css configured for the calendar module
  32. Added Category List module: General(3), Special(5), link to main calendar
  33. Allow user to load default template
  34. Show one day's event only for Satellite view
  35. Default picture to use for Flash Calendar if no picture is provided.
  36. Theme management, More stylesheets: Blue, Green, Red, Purple, Yellow
  37. Flash Calendar enhancement
  38. ICS file export for MS Office 2003
  39. Fix: IE8 jQuery popup does not render background.
  40. Renamed: popup.aspx to popupevent.aspx, compatible with AspNet Storefront.

## Event Calendar and Registration Module User Guide

Version 2.5.5 April 2009

=====

1. Added Eway as payment gateway.
2. format for [EventDate] token
3. Email for each event
4. Change token [IMAGESOURCE] to [PICTURE], [RAWIMAGE] to [PICTURESRC]
5. display events reminders at the Edit event page.
6. Featured Events
7. Add ModuleID for category, default to -1, so can share category id or not.
8. Venue data add: Country, Zipcode, City, and so on.
9. Custom properties
10. Zero payment skip payment page
11. Allow registration for multiple participants and provide details
12. Allow hiding standard fields for event data
13. Allow hiding buttons on top
14. Registration report optional items to display names instead of numbers
15. save attendee profile
16. login relative URL
17. Change tooltip js using JQuery.
18. roles can edit event
19. List view period
  - a. Show events from 1st day of the selected month
  - b. Only show future events
  - b. Settings for period of events to show in list view
20. Re-designed .ics file export
21. Configure roles those can be added
  
22. Default value for new event
  1. default to all day event
  2. default to allow only members to register
  3. always sent notification emails to: roles + additional emails
  
23. RSS settings
  1. RSS for Featured events
  2. RSS by Category
  3. RSS for max number of events
  4. RSS for events of next x month
  
24. Flash calendar Settings
  1. Show only featured events
  2. Show the following categories of event
  3. Show events for a period of x month from current date
  4. Show past events for a period of x month
  
25. Satellite Module: option with category selection, display featured.
26. Venue pop up using JQuery javascripts
27. New token: [DAYVIEWLINK], [GOOGLEMAPLINK], [CALENDARSTARTDATE]
28. Redesign default template using Div instead of tables
29. option to remove the additional fields in Registration form, company, comments, address
30. Custom properties portal independent
31. When send email upon registration, include registration detail + event detail
32. Reporting on event registration data, include custom fields
33. Offline payment set to be Paid manually
34. Allow multiple attendees or not for event
35. Control registration opening time to time level

## Event Calendar and Registration Module User Guide

Version 2.4.2 Jan 2009

- =====
1. End Date, Start Date open for registration
  2. Use stylesheet for header
  3. Custom Fields for event detail, event registration
  4. Tokens for: Number of Attendees, Max Registration, Available Seats
  5. Count the number of attendees if they choose more than 1 attendees.
  6. Save registration options
  7. Events Approval
  8. Export event participant list
  9. <table> tag chop off if limit number of chars for descriptions.
  10. Quick Add Event
  11. Add DNN role upon registration & payment
  12. Add token [ATTACHMENTURLLINK]
  13. Bug: Day view display all events
  14. Events Reminder with Email notification Template
  15. Add token [CATEGORYCOLOR] to display color coding

Version 2.1.9 Aug 2008

- =====
- Time format in drop down, display dynamically for 12/24 hour format.
- Export To Outlook: Location is not there
4. More than 1 attachment
  5. Add a field for enquiry email
  2. Edit single event in a recurring event series
  3. Display detail page in custom skins.
- Option for Day Light Saving
1. Payment by Authorize.NET
    - a. Settings options:
      - Pay by Authorize.Net?
      - PayPal?
      - Offline?
- Authorize.NET info:
- Login ID
  - Trans Code
  - Response URL
- Allow anonymous users to register event
1. Category with permission
  3. Booking of multiple events
- Different event detail template for users who registered for an event
- Option to restrict only one booking for each event
2. Option to allow multiple category
- Allow groups to be given editor access to one particular category without getting editor access to all categories or to the entire module
- Add new token: [CATEGORYNAME]
2. Custom Links on the top
    1. Booking optional items
    3. Bulk booking confirmation page
- Single Day's View
- 5 min interval

Version 2.1 June 2008

- =====
1. Calendar view no pop up for details
  2. Able to support friendly URL and No Friendly URL environment
  3. Support 30 min or 15 min time interval
  4. Export / Import Events
  5. Copy Event
  6. Send notification upon event creation or update
  7. Event Notifications Upon Registration
  8. View My Registration, to display payment information

## Event Calendar and Registration Module User Guide

9. Integrate with PayPal for payments of events
10. Flash Calendar module
11. Export events to Excel
12. Purge events
13. Display events from Sub calendar(s) for satellite module
14. Able to support multiple day's event
15. Time zone settings
16. New Tokens: [STARTDATE] [STARTTIME] [ENDDATE] [ENDTIME] [EVENTDATE] [EVENTDETAILLINK]
16. Display events from Sub calendar(s) for main module
17. Support Multi Categories
18. Template for day view in Calendar view
19. DNN Search
20. Venue Management, able to display more information such as Google map, etc.